

**PENN TOWNSHIP BOARD OF SUPERVISORS
100 Municipal Building Road
Duncannon, PA 17020-1100**

Joseph M. Landis, Chairman Jesse Boyer III, Vice Chairman Henry A. Holman III, Supervisor

Minutes of June 26, 2019

he Penn Township Board of Supervisors (PTS) met in the Municipal Building on Wednesday, June 26, 2019, at 7:00 PM. Chairman Joseph Landis, Vice-chairman Jesse Boyer III and Supervisor Henry Holman III were in attendance. Other personnel present were Engineer Jeremy Smith, Solicitor Mark Allshouse, Secretary Helen Klinepeter and Treasurer/Recording Secretary Tina Kelly. Chairman Landis called the meeting to order with the Pledge of Allegiance and a moment of silence. He announced that the meeting was being recorded to aid in the preparation of the minutes. A list of visitors is on file in the Township office.

ANNOUNCEMENT OF EXECUTIVE SESSION

There was an executive session today June 26th to review applications for a full-time position on Road Crew. They have made an offer to Jason Andrews. Mr. Boyer began to make a motion and Mr. Holman asked to table the motion until they get to the highway report.

VISITORS

John Spagnola

PA Options for Wellness. PA Department of Health finally received its permit. They have six months to become operational.

Craig Raynor

Mr. Raynor stated that on June 20, 2017 a plan was sent to the Board of Supervisors. This was approved at that time however they did not receive a permit. They are requesting approval for site development.

The Solicitor stated if this was done it would be at their own risk. They cannot use this as a way to change plans later and they should sign documentation to this effect.

The Engineer agreed with the Solicitor.

Mr. Landis asked the gentlemen if they have any issue signing the paperwork. They stated they did not have any issue.

Mr. Holman stated that construction practices need to be done properly. The township does not allow residents to break ground without a permit. Mr. Holman stated that he has a problem with this.

Mr. Boyer stated that he did not have any problem with them moving earth as long as they sign the paperwork. He would like to see something out there. This is not something that started this morning.

Mr. Landis agreed that they have all the paperwork. As long as they sign the documentation, he has no problem with them breaking ground.

Mr. Boyer added that most homeowners do not need to follow a strict 6-month deadline like PA Options.

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A Landis/Boyer motion was made to allow PA Options to break ground at the location with the application and "at your own risk document". The motion was passed 2-1 with Mr. Holman in the negative.

Paul Solitis

He is here to discuss 29 Susquenita Hill Road. He reviewed the Fire Ordinance and wanted to thank Mr. Landis and the input he has received from Penn Township. He has seen the homeowner at 29 Susquenita Hill Road burn construction material. He has also seen their son who is 15 or 16 burning the trash, the ordinance states to burn you must be 18 or older. They do not pay for garbage pickup, so they are burning all their trash. Mr. Solitis suggested that the Township's Burn Ordinance have a similar clause as the Duncannon Borough's burn ordinance. If a resident is not following the burn ordinance the Duncannon Fire Co. would come and put out the fire and charge the Township.

He wants to work with the Township to solve this problem, but he is frustrated with the situation.

According to ordinance the resident must call the Township office or the County to burn. Mr. Solitis asked if they called into the office to get permission to burn. The secretary was unsure if there was a call.

Mr. Solitis stated that he will call 911 in future to report the fire.

Mr. Landis stated that it is difficult to punish repeat offenders of the burn ordinance. We can have an accelerated fine, but we cannot put someone in jail.

The solicitor stated that DEP regulates burning of construction materials. Private citizens can sue residents. He also advised that Mr. Solitis will need to collect evidence, dates and times with photos. If you go to court, you cannot just bring three people who say I saw the person burning trash. Second class township code is enforced as citation, summary and court. It does not give much authority to the Township. Judges tend to give the benefit of the doubt to the offender. Keep bringing updates and photos to the Supervisors. This township just spent six months working on the new ordinance and community members assisted with it because Penn Township has developments and more rural areas.

Frank Campbell

As a member of the Perry County Economic Authority he wanted to thank the board for their support of PA Options. This is going to create many jobs for the area.

Kraig Nace Duncannon EMS

Review of budget including increasing and decreasing services to Penn Township.

2nd class township needs to provide Fire and EMS service to its community, but it does not have to be local. Mr. Nace is asking the supervisors to review.

Mr. Holman asked how much property the EMS has. Kraig stated that they have 17 acres that is currently farmed. There was talk of developing the land but Mr. Nace is unaware if that is possible.

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Walter Roberts

Mr. Roberts stated that he has been working with PA Options for four years. He believes it is going to be a great thing for Penn Township.

ENGINEER REPORT – Report submitted.

HIGHWAY REPORT – The monthly Highway report was provided.

Mr. Boyer reviewed report. He stated that they have been very busy with tree removal. They have completed some mowing and they tangled the mower in a fence. They worked with the property owner and were able to fix the fence.

They have been spraying the sides for weeds to prepare for additional paving.

Mr. Holman asked about the pipe replacement on Allendar. Mr. Boyer confirmed that it will be ok. Mr. Holman asked if it will be announced at the July or August meeting.

Mr. Holman asked what is being done with Holman road? The stormwater comes down off the mountain and runs on to the road.

Mr. Landis met with Texas Eastern because they are starting a job on Schoolhouse Road. The job will be starting in July and there will be a detour. The job will be a maximum of two weeks. We have a copy of the detour available here at the Township building.

Mr. Landis stated that during their executive session earlier tonight we made an offer to Jason Andrews and the full-time position has been accepted.

Mr. Holman stated the he spoke with the solicitor about what to do if the current Roadmaster is not fulfilling the role of roadmaster.

The solicitor mentioned that the description can be changed or someone could be hired that does meet the current requirements.

Mr. Holman made a motion to advertise for applications to hire a new roadmaster. There was no second, so the motion died.

A Boyer/Landis motion was made to hire Jason Andrews as a full-time laborer for the Highway department for \$13.50/hour. The motion passed 2-1 with Mr. Holman in the negative.

SOLICITOR REPORT – Report submitted.

Mr. Holman asked what communication the solicitor made to the treasurer. Mr. Boyer stated it was about the pins being added back into Sawmill Road. Burget & Associates will be replacing the pins after the reclamation is complete. This was part of the \$7500.00 paid to Burget when Sawmill was surveyed.

Right To Know act. A Councilman from the Borough of West Easton sent an email stating Pennsylvania provides no relief from residents who have weaponized the RTK. He is proposing a Resolution to Amend the Right to Know Law and Provide Relief from Vexatious Requesters. The solicitor recommended that the PTS review the document. It is not something they have to decide on tonight.

INVOICES AND EXPENDITURES

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Upon a unanimous approval of a Boyer/Landis motion, the PTS voted to approve payment of checks and ACH payments totaling \$39,772.24 from the Orrstown Bank General Fund account, \$1492.91 from PLGIT and \$8003.40 from Orrstown Bank Fire Tax.

TREASURER'S REPORT

The Treasurer's Report was approved unanimously, subject to audit, upon the passage of a Landis/Boyer motion.

The treasurer noted that the savings account for Park & Rec was closed and the balance moved to the checking account and the savings account for Fire Tax was closed and the balance moved to the checking account. The Fire Tax account will have the rule that the balance will never be less than \$10,000.00.

MINUTES

The minutes of the May 29 PTS meeting were approved with a unanimous vote of a Landis/Boyer motion with correction.

Mr. Boyer noted that it was requested at the last meeting to show when the Elected Auditors were contacted about the Tax Audit. The secretary confirmed that the Elected Auditors were contacted about the Tax Audit.

PLANNING COMMISSION –

The PTS set the date for Zoning Ordinance Amendment. This will be held during public meeting on July 31st at 6pm prior to the PTS meeting. The secretary will send this to the Planning Commission.

The 2018 summary was accepted by a Landis/Boyer motion that was unanimously approved.

PARK AND RECREATION BOARD (PTPRB) REPORT –No report.

A Landis/Holman motion was made to keep the groundskeeper hours at 20 a week. This motion passed unanimously.

Mrs. Tilkens stated that the next senior lunch will be on July 19th. Mr. Boyer asked if she knew the menu. Mrs. Tilkens stated that she did not because it is based on the cost and donations. Mr. Boyer asked her to let the treasurer know so that it can be advertised.

Mrs. Tilkens thanked Mr. Holman for clearing the bank. Once that is complete, we can figure out what else needs to be done to correct the bank.

Mr. Boyer asked about the status of the dog signs. Mrs. Tilkens explained that their last meeting was cancelled but they will be deciding on signs for dog waste and bags.

SECRETARY'S REPORT

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Fall Clean-Up – It was discussed and decided to keep clean-up the same as last year. The Township will monitor how much metal is disposed to see if it would make sense for the Township to scrap the metal next year.

The dates for the Fall Clean-up will be October 17, 18, 19. A Boyer/Landis motion was made to approve the secretary advertise for bids with corrections. The motion passed unanimously.

E-Recycling – The date was set for October 19th from 7-2. Mr. Boyer recommended that someone be there to supervise and confirm residency. A Boyer/Landis motion was made to approve the secretary advertise for bids with corrections. The motion passed unanimously.

FIRE COMPANY- No one present

OLD BUSINESS

UCC Audit – A Boyer/Landis motion was made to have the secretary send an email to challenge the findings of the UCC audit at Drayer Physical Therapy. This motion passed unanimously.

NEW BUSINESS

Meeting dates for budget were reviewed. The budget workshop for Fire Tax and Park & Recreation will be 6pm on August 20th. The budget workshop for Highway will be 6 pm on September 12th.

ACD Realty – A Boyer/Landis motion was made to approve the agreement for the Small Flow Treatment Facility to go with the DEP Module. This motion was approved unanimously.

Plans for building – Mr. Landis stated that he has reached out about finance options. He spoke with an architect. He toured the Hummelstown Borough building, a new building for \$1.8 million. It has a very nice meeting room that makes sense and has proper seating and sound. We haven't spent any money towards a new building, we are just looking at what options are available. I have heard rumors that the new building will include plans for a new fire department and EMS building, this is not true. Before anything happens there will be a public meeting. The next step will be to have an open house so that the community can see the rest of the building. If we do replace the roof, we will have the additional expense of having to update our handicap accessibility. Whatever we spend on the renovations we will have to add 20% to update our ADA.

Mr. Holman stated that he feels Penn Township is extremely lucky to have this location because it is the best view in Penn Township. To lose this location would be a mistake.

Mr. Landis stated that he is not opposed to building a new building on this property.

ADJOURNMENT

The meeting was adjourned at 9:34 PM.

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Respectfully Submitted,

Tina M Kelly
Treasurer/Recording Secretary