

**PENN TOWNSHIP BOARD OF SUPERVISORS
100 Municipal Building Road
Duncannon, PA 17020-1100**

Joseph M. Landis, Chairman Jesse Boyer III, Vice Chairman Henry A. Holman III, Supervisor

Minutes of August 28, 2019

The Penn Township Board of Supervisors (PTS) met in the Municipal Building on Wednesday, August 28, 2019, at 7:00 PM. Chairman Joseph Landis, Vice-chairman Jesse Boyer III and Supervisor Henry Holman III were in attendance. Other personnel present were Engineer Jeremy Smith, Solicitor Mark Allshouse, Secretary Helen Klinepeter and Treasurer/Recording Secretary Tina Kelly. Chairman Landis called the meeting to order with the Pledge of Allegiance and a moment of silence. He announced that the meeting was being recorded to aid in the preparation of the minutes. A list of visitors is on file in the Township office.

ANNOUNCEMENT OF EXECUTIVE SESSION

Mr. Landis announced that there were no executive sessions during the month. All three supervisors were present at the open house on Monday, but they did not meet or decide anything.

VISITORS

William Warner

Mr. Warner wanted to tell the Supervisors about the trees at the end of Barnett Drive. The trees are in the Township's right of way. The trees need trimmed about six feet because they are affecting the site distance. There has already been a bad accident there. There also needs to be a stop sign added because people are flying down there and could hit someone leaving his business.

Mr. Boyer stated that he will address it tomorrow.

Henry Holman Jr

Mr. Holman Jr requested a meeting with Mr. Boyer to discuss the roadwork done on Holman Drive. Mr. Holman will not be available the rest of this week. Mr. Boyer said that he will call him next week.

A discussion followed about claims that were said at an off-site meeting. Mr. Boyer invited anyone with concerns to come to a meeting.

Lucinda Novinger

Ms. Novinger requested maybe there be a job description for the treasurer for office transparency. Ms. Novinger than asked what the hours of the office were. The secretary stated the hours were from 8-4:30.

Ms. Novinger announced that she is an Elected Auditor and she was not notified about the tax collector audit. Mr. Landis said he would look into this request as this is the first time, she has informed him of this issue.

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Ed Chism

Mr. Chism wanted to state his opinion about the building project. The Township has had free use of this building for many years. Now we must repair or demolish the building. DEP will be involved in the demolition. Do not put Penn Township \$1 million in debt with a new building.

Floyd Smith

Mr. Smith asked if the Township has a full-time codes officer. Mr. Landis informed him the codes officer was part-time, 12 hours a week. Mr. Smith wanted to talk about Rupp Road and the two derelict properties. They are over-grown and had six or seven goats. The goats all died on the property. They attempted to contact the Township and various agencies to try to resolve the issue.

Rodney Dehaas

Mr. DeHaas stated that he and his wife attended the open house. Mr. Dehaas agrees with Mr. Chism that the plans for the building could be done in steps rather than the cost of a new building. As far as the ADA for the polling place it could be moved to another location. He also does not see an issue with the building being off Rt 274.

Walter Campbell

Mr. Campbell wanted to know why there are no other estimates for the roof. We should keep the building. Also, there is a tree of bush out over the highway on Butchershop Road. He believes that someone needs to address this issue. Mr. Boyer stated that they will look at the tree.

Mr. Holman III stated that he could not get a quote on the peaked roof because the heating outputs are on the roof and would need to be removed before they can receive a quote.

Mr. Landis stated that they must then investigate the cost of removing the heat if looking for other options.

Mr. Warner stated that he is a roof journeyman and knows that a truss roof is best, longest lasting. A tin roof will have a 40-year warranty.

Stanley Mutzabaugh

Do we have a capital reserve for the roof? Mr. Landis stated that it was around \$40,000. The secretary stated it was around \$80,000. Mr. Mutzabaugh also asked how the open house was advertised because he did know about it. Mr. Boyer said that it was announced at the last monthly meeting and confirmed that Mr. Mutzabaugh was at that meeting. Mr. Mutzabaugh also stated that it appeared that ABC News was invited but the community was not. Mr. Landis stated that the reported stated that he saw the open house on Facebook. Mr. Mutzabaugh does not use Facebook

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Kraig Nace Duncannon EMS

Mr. Nace brought a report with their updated calls.

Robert Johnson

Mr. Johnson thanked everyone for showing up to the meeting and open house. Mr. Johnson felt that the Supervisors are doing their job and presenting all the information to the public. He attended all the meetings about the Perdix Fire Department and still doesn't know why it was shut down.

Mr. Holman Jr stated that because of on going litigation he and Ms. Novinger could not discuss it.

Lee Wright

Mr. Wright stated that having two Facebook pages is confusing and did not know if there was a way to correct it. He would like to see the old building refurbished.

Mr. Holman Jr stated that when he left in 2015 there was a lot of money in the capital reserve for a roof. The secretary confirmed \$80,000.

Susan Smith

Mrs. Smith inquired why the minutes are not on Penntownship.net. Helen said that it would have to be updated but we are having issues with our dated website. Mr. Landis added that we are looking at updating the website, so it is more user-friendly.

BUILDING

Mr. Landis stated that the first thing we need to look at is the roof. With the water damage in the rooms, it appears that there is additional damage on the roof.

ADA accessibility including the polling place and the entrance outside.

We have been speaking with the solicitor about funding to compare the cost of fixing this building, building another building on this site and building a new building at another location. We visited two buildings the costs range from \$600,000 to \$1.7 million. We need to compare the costs

We are fitting into this building. The building is not meeting the townships needs.

Fred Ressinger

Mr. Ressinger felt that the way the PTS are going about this building is very underhanded. There are a lot of pictures out there that show what is wrong about the building but none of the good of the building. Mr. Ressinger stated that a renovation would be a lot less.

Mr. Boyer stated we are looking at three options. We have not spent any money so far in our research. We are looking at renovation this building, building a new building across the street on this property or building a new building in a different location. The roof needs fixed; water is coming into the building. We have a starting point on the

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price of the roof. We do not want to raise taxes; we have not had any discussion on raising taxes. We have one payment left on a piece of equipment and then we are debt free.

Mr. Holman stated the easiest way to fix the building is to repair the roof get the building dry and plan out a budget. Mr. Holman stated that he has been in the building his whole life.

Meeting is disrupted by William Warner and Mr. Landis states he is clearing the room that everyone must get out.

The meeting is placed in a five-minute recess

Mr. Holman wanted to know if there would be an issue with people leaving the meeting thinking that is was adjourned. If there would be legal ramifications. The solicitor stated anything is possible, but the meeting was not adjourned and if someone mistakenly thought it was adjourned that is on that individual.

HIGHWAY REPORT – The monthly Highway report was provided.

Mr. Holman inquired if 12 Creek Road has been looked at. Mr. Boyer responded in the affirmative and it is an ongoing issue.

A discussion was had by Mr. Holman and Mr. Boyer regarding an incident on August 17th in regard to Township equipment being used for private use.

Mr. Holman had a concern with the insurance bills for the roadmaster. The bills have not yet been sent to him and will be resolved.

PLANNING COMMISSION –

A Boyer/Landis motion was made to send the Zoning Ordinance Amendment to County for review. This motion passed unanimously.

PA Options driveway permit. A discussion was made on where stop signs should be placed.

Mr. Holman asked why the change of plans for PA Options was not on the agenda. The engineer stated that it is not required to have two fences. The solicitor stated it wasn't a conditional use and that two fences are not part of our ordinance. Mr. Holman requested it be on record that he has an issue with this being a federally controlled substance. The solicitor suggested that since they were all present that a motion be made for public record. A Landis/Boyer motion was made to approve PA Options to change their plan from two fences to one fence. The motion passed by a 2-1 vote with Mr. Holman voting in the negative.

ENGINEER REPORT – Report submitted.

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SOLICITOR REPORT – Report submitted.

Hearing date set for AG Security meeting for September 25th at 6:45

INVOICES AND EXPENDITURES

Upon a unanimous approval of a Boyer/Landis motion, the PTS voted to approve payment of checks and ACH payments totaling \$46,309.34 from the Orrstown Bank General Fund account, \$1942.01 from PLGIT.

TREASURER'S REPORT

The Treasurer's Report was approved unanimously, subject to audit, upon the passage of a Landis/Boyer motion.

MINUTES

The minutes of the July 31st PTS and July 31st meeting were approved with a unanimous vote of a Landis/Boyer motion.

SECRETARY'S REPORT

Advertising for the request for proposal for Auditors was approved unanimously after a Landis/Boyer motion.

Advertising for the request for proposal for traffic signal maintenance was approved unanimously after a Landis/Boyer motion.

PARK AND RECREATION BOARD (PTPRB) REPORT –Report submitted.

A Landis/Holman motion was made to keep the groundskeeper hours at 20 a week. This motion passed 2-1 Mr. Holman voting in the negative.

SEWAGE ENFORCEMENT

Lions Club Holding Tank. A Holman/Boyer motion was made to relive their escrow of \$200.00. This was passed unanimously. A Landis/Boyer motion was made to renew the contract for the holding tank, this was passed unanimously.

OLD BUSINESS

The dates for the Fall Clean-up will be October 17, 18, 19.

E-Recycling – The date was set for October 19th from 7-2.

The next budget meeting will be held on September 12th at 6:30.

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ADJOURNMENT

The meeting was adjourned at 9:40 PM.

Respectfully Submitted,

Tina M Kelly
Treasurer/Recording Secretary