

**PENN TOWNSHIP BOARD OF SUPERVISORS
100 Municipal Building Road
Duncannon, PA 17020-1100**

Joseph M. Landis, Chairman Jesse Boyer III, Vice Chairman Henry A. Holman III, Supervisor

Minutes of September 25, 2019

The Penn Township Board of Supervisors (PTS) met in the Municipal Building on Wednesday, September 25, 2019, at 7:06 PM following an AG security hearing. Chairman Joseph Landis, Vice-chairman Jesse Boyer III and Supervisor Henry Holman III were in attendance. Other personnel present were Engineer Jeremy Smith, Solicitor Mark Allshouse, Secretary Helen Klinepeter and Treasurer/Recording Secretary Tina Kelly. Chairman Landis called the meeting to order with the Pledge of Allegiance and a moment of silence. He announced that the meeting was being recorded to aid in the preparation of the minutes. A list of visitors is on file in the Township office.

ANNOUNCEMENT OF EXECUTIVE SESSION

Mr. Landis announced that there was an executive session held earlier today to review the proposals presented by the three architects.

VISITORS

Paul Soltis

Mr. Soltis wanted to thank the Supervisors and the codes enforcement officer for their work on 29 Susquenita Hills Road.

Henry Holman Jr

Mr. Holman Jr confirmed that he met with Mr. Boyer about the roadwork done on Holman Drive. He requested a letter from the Township allowing him to plant trees along the road. He also stated he predicts a new building will raise taxes.

Lucinda Novinger

Ms. Novinger presented a request for 2019 treasurer reports and the 2019 budget.

Jim Kocher

Mr. Kocher presented the facts, figures and possibilities at the Penn Township Municipal Authority.

Lee Wright

Mr. Wright said that there will be a Meet the Candidates night on October 23rd at the EMS building from 6-9

John Gerner

Mr. Gerner stated that he is in favor of the PTS hiring an architect to get prices on the building options.

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HIGHWAY REPORT – The monthly Highway report was provided.

A Boyer/Landis motion was made to end Jason Andrews' probation and maintain his current pay until the end of the year when pay will be reviewed. The motion passed unanimously.

PLANNING COMMISSION –

A Boyer/Landis motion was made to schedule and advertise the Zoning Ordinance Amendment Hearing for October 30th at 6pm. The motion was passed unanimously

ENGINEER REPORT – Report submitted

Mr. Andrews with PA Options first requested if the Supervisors would approve to close Perry Avenue from noon on October 15 to 4pm on October 16. A Boyer/Landis motion was made and unanimously approved to close the road. Mr. Andrews also asked if the Supervisors would waive the Land Development approval for their temporary building since it will be on the approved lot. A Boyer/Landis motion was made to grant a waiver for the temporary building as shown on the plan provided for twelve months. This motion was unanimously approved.

SOLICITOR REPORT – Report submitted.

A Boyer/Landis motion was made to approve the new lease for Faith in Christ church for 2020. The motion passed unanimously.

A Landis/Boyer motion was made to advertise a meeting for the stop sign ordinance for October 30 at 5:45. This motion was approved unanimously.

A Boyer/Landis motion was made to allow the solicitor to revise and condense the Burning Ordinance. This motion was approved unanimously.

Before the engineer was dismissed, Mr. Holman asked if he would be able to inspect the structure of the Township building. The engineer said that he was not a structural engineer.

Mrs. Gouse

Mrs. Gouse asked if the building could be placed as a referendum on the ballot. Mr. Landis stated that he does not think that they will have enough information for it to be placed on the ballot this year.

MINUTES

A Landis/Boyer motion was made to approve the minutes from the Budget workshop on August 20 and the Budget workshop on September 12. The motion passed unanimously. The minutes from the PTS meeting on August 28 were tabled for corrections and will be reviewed at the next budget workshop.

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INVOICES AND EXPENDITURES

Upon a unanimous approval of a Boyer/Landis motion, the PTS voted to approve payment of checks and ACH payments totaling \$43023.99 from the Orrstown Bank General Fund account, \$1878.40 from PLGIT and \$37500.00 from Orrstown Bank Fire Tax.

TREASURER'S REPORT

The Treasurer's Report was approved unanimously, subject to audit, upon the passage of a Landis/Boyer motion.

PARK AND RECREATION BOARD (PTPRB) REPORT –Report submitted.

A Landis/Holman motion was made to reduce the groundskeeper hours to 15 a week. This motion passed unanimously. A Landis/Boyer motion was made to approve the purchase of three signs to prevent vehicles from driving on the fields. The motion was unanimously approved.

SECRETARY'S REPORT

A Boyer/Landis motion was made to renew a three-year contract with SEK as the Township auditor. The motion passed unanimously.

EMS

Kraig Nace discussed the state of the Duncannon EMS and the update on purchasing the ambulances.

OLD BUSINESS

Fall Clean-up will be October 17-19 and E-recycling will be October 19.

The next budget meetings are scheduled for October 15 and 22.

A Landis/Boyer motion was made to select option 2 for the Health Reimbursement Arrangement (HRA) the motion passed unanimously.

NEW BUSINESS

Mr. Holman requested to the secretary that he now receives paper checks instead of direct deposit.

Mr. Holman Jr. requested to offer a suggestion to the Supervisors of a banquet for all the township volunteers.

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ADJOURNMENT

The meeting was adjourned at 10:13 PM.

Respectfully Submitted,

Tina M Kelly
Treasurer/Recording Secretary