



PENN TOWNSHIP BOARD OF SUPERVISORS

100 Municipal Building Road

Duncannon, PA 17020-1100

Township Office 834-5281

Fax 834-6854

E-Mail: penntwp6@ptd.net

Henry A. Holman, III

Karen Potteiger

Clifford Lindgren

MINUTES OF OCTOBER 25, 2023

The Penn Township Board of Supervisors (PTS) met on Wednesday, October 25, 2023 at 7:00 p.m. in the Municipal Building to conduct their regularly scheduled meeting. Chairman Henry Holman III, Vice Chairman, Clifford Lindgren, and Supervisor Karen Potteiger. Other personnel present were Helen Klinepeter (hereinafter referred to as Secretary), Ann Delancey (hereinafter referred to as Treasurer) and Michael O'Conner (hereinafter referred to as Solicitor). A list of visitors attending is on file in the Township Office. Chairman Holman convened the meeting with the Pledge of Allegiance to the Flag and a moment of silence. The meeting was recorded to aid in the preparation of the minutes.

EXECUTIVE SESSION ANNOUNCEMENT –Chairman announced that there was an executive session on October 25, for information.

VISITORS

Jacki Verbose – Mrs. Verbos asked the Board if there was any way to add speed humps on Schoolhouse Road by the Townhomes. It was explained to Mrs. Verbos that speed humps could not be placed on a public road. Mrs. Verbos offered that a road in Oliver Township has them. It was explained that PennDOT is requiring the humps to be removed or the Township would lose the Liquid Fuels money for that road. Mr. Holman offered that the speed century could be placed on the road as a deterrent to speeding. Mr. Holman also offered that there is line painting to be applied to the road. Mrs. Verbos asked if children at play signs could be placed on the road. Mr. Holman explained how the payment for the signs would work.

INVOICES AND EXPENDITURES – Treasurer presented the Invoice and Expenditure Reports, upon a Potteiger/Lindgren motion, the PTS voted unanimously to conditionally accept the Invoice and expenditures.

TREASURER- Treasurer presented the Treasurer Reports, upon a Lindgren/Potteiger motion, the PTS voted unanimously to conditionally accept the Treasurer Report/Invoice and expenditures subject to audit.



PENN TOWNSHIP BOARD OF SUPERVISORS

100 Municipal Building Road

Duncannon, PA 17020-1100

Township Office 834-5281

Fax 834-6854

E-Mail: penntwp6@ptd.net

Henry A. Holman, III

Karen Potteiger

Clifford Lindgren

MINUTES OF OCTOBER 25, 2023

MINUTES – The minutes were tabled.

HIGHWAY DEPARTMENT – The Highway Report was accepted upon a Lindgren/Potteiger motion.

FIRE COMMITTEE – The report was submitted. Mr. Holman offered that the Fire Agreement would be ready for the new year.

Secretary offered that the next meeting is November 14, 2023 and Mr. Holman is scheduled to attend.

EMS –Kraig Nace reported on the call volume and the financials.

EMERGENCY MANAGEMENT - No Report

PENN TOWNSHIP PARK AND RECREATION BOARD – The Report was submitted.

Appointment - Upon a Potteiger/Lindgren motion, the PTS voted to appoint Breanne Barrick to the Park and Recreational Board.

PLANNING COMMISSION – Secretary offered that the Planning Commission recommended a time extension until December 27, 2023 for the Nature Conservancy. Upon Lindgren/Potteiger motion, the PTS voted to accept the time extension until December 27, 2023.

ENGINEER REPORT – No Report.

SOLICITOR REPORT - Solicitor is working on the Fire Contract and has been working on a permitting issue.

ZONING REPORT – The zoning report was presented.

SEWAGE ENFORCEMENT REPORT – The report was presented.



PENN TOWNSHIP BOARD OF SUPERVISORS
100 Municipal Building Road
Duncannon, PA 17020-1100
Township Office 834-5281
Fax 834-6854
E-Mail: penntwp6@ptd.net

Henry A. Holman, III

Karen Potteiger

Clifford Lindgren

MINUTES OF OCTOBER 25, 2023

CODES– The report was reviewed.

SECRETARY REPORT

TCRPC Representative – Secretary presented the notice of a representative to the TCRPC. The PTS did not make a recommendation.

PSATS Ballot for the Unemployment Compensation – Secretary presented the Ballot for recommendation. The PTS directed the proxy to be sent to PSATS.

PSATS Ballor for the Pension - Secretary presented the Ballot for recommendation. The PTS directed the proxy to be sent to PSATS.

PSATS Ballor for the Health Insurance - Secretary presented the Ballot for recommendation. The PTS directed the proxy to be sent to PSATS.

HR Training – Secretary requested to do the training for Human Resources. Mrs. Potteiger would like to offer the training to Bre and Jen also to attend.

Request for Proposals – Secretary submitted the proposals for the CPA. The Secretary offered that this information would be reviewed at the Budget Meeting.

PERMIT REPORT – The report was submitted.

Budget Date - The PTS agreed to meet on November 13, 2023.at 6:00 p.m.

ADDITIONS TO THE AGENDA – The agenda was not amended.

ADJOURNMENT – Upon a Potteiger/Lindgren motion, the PTS voted unanimously to adjourn at 8:05 p.m.

Respectfully Submitted,
Helen Klinepeter
Secretary