



PENN TOWNSHIP BOARD OF SUPERVISORS

100 Municipal Building Road

Duncannon, PA 17020-1100

Township Office 834-5281

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Henry A. Holman, III

Karen Potteiger

Clifford Lindgren

NOVEMBER 13, 2023

The Penn Township Board of Supervisors (PTS) met on Monday, November 17, 2023 at 7:00 p.m. in the Municipal Building to conduct their regularly scheduled meeting. Chairman Henry A. Holman, III, Vice Chairman Clifford Lindgren and Supervisor Karen Potteiger were present. Other personnel present were Secretary Helen Klinepeter (hereinafter referred to as Secretary), Ann Delancey (hereinafter referred to as Treasurer). A list of visitors attending is on file in the Township Office. Chairman Holman convened the meeting with the Pledge of Allegiance to the Flag and a moment of silence. The meeting was recorded to aid in the preparation of the minutes.

MINUTES – The minutes of June 27, 2023, August 15, 2023 and September 26, 2023 were presented. Upon a Lindgren/Potteiger motion, the minutes of June 27, 2023, August 15, 2023 and September 26, 2023 were approved.

Request for Proposals (RFP) for CPA – Secretary presented the CPA for approval before mailing. Upon on Lindgren/Potteiger motion, the PTS voted to mail the RFPs.

PA Labor Law Poster – Secretary presented the information for the 2024 Labor Law Posters and asked if the PTS wanted to purchase them. After discussion and upon a Potteiger/Lindgren motion, the PTS voted to purchase 2 copies for the Township and one copy for the Municipal Authority if they wished a set.

Martin Conditional Use – Secretary presented the Martin Conditional Use Application to the PTS to set a date for the hearing. After discussion, the Secretary was directed to check the dates and set the hearing for December 27, 2023 at 6:P30 p.m. or December 1, 2023 at 6:45 p.m.

Zoning Ordinance Public Hearing – Secretary presented the draft Zoning Ordinance change for Solar and asked for a date for the hearing. After discussion, the PTS set the date for December 27, 2023 at 6:30 p.m.

Duncannon Fire Company – The Fire Company is requesting money from the Apparatus Fund to pay the bill from Bulldog OEM Services in the amount of



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\$4,7759.50. Upon on Holman/Potteiger motion, the PTS voted to allow the expenditure of the money.

The next Fire Committee Meeting is scheduled for November 21, 2023 at 7:00 p.m.

BUDGET

General Revenue – The budget was reviewed.

General Expenditures - The budget was reviewed, and some line items were changed. Discussion on the Snow Contract was discussed.

Liquid Fuels – This was accepted.

Capital Reserve – The was accepted.

Park and Recreation - This was accepted.

Fire Tax – It was noted that the interest should be moved.

Budget Meeting – The next budget meeting will be December 1, 2023 at 7:00 p.m.

ADDITIONS TO THE AGENDA – Upon a Potteiger/Lindgren motion, the PTS voted to amend the agenda for the Duncannon Fire Company Invoice.

ADJOURNMENT – Upon Lindgren/Potteiger, the PTS voted unanimously to adjourn at 8:45 p.m.

Respectfully Submitted,
Helen Klinepeter
Secretary