



PENN TOWNSHIP BOARD OF SUPERVISORS
100 Municipal Building Road
Duncannon, PA 17020-1100
Township Office 834-5281
Fax 834-6854
E-Mail: penntwp6@ptd.net

Henry A. Holman, III

Karen Potteiger

Clifford Lindgren

MINUTES OF DECEMBER 1, 2023

Conditional Use Hearing

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The Penn Township Board of Supervisors (PTS) met on Friday, December 1, 2023 at 6:45 p.m. in the Municipal Building to conduct a hearing for the proposed Zoning Map Change. Chairman Henry A. Holman III, and Vice Chairman Clifford Lindgren attended. Other personnel present were Secretary Helen Klinepeter (hereinafter referred to as Secretary), and Solicitor Mike O'Connor (hereinafter referred to as Solicitor) by phone. A list of visitors attending is on file in the Township Office. The hearing was recorded to aid in the preparation of the minutes.

Mr. Holman opened and turned the hearing over to the Solicitor.

Mr. O'Connor stated that this is the day and time advertised to hold the Conditional; Use Hearing for Anthony Martin.

Mr. O'Conner had Mr. Martin sworn in.

Exhibits

T1 Proof of Publication

T2 Application Packet

Upon a Lindgren/Holman motion to accept the exhibits.

Mr. O'Conner offered that this application is for a single house into a duplex. Mr. O'Conner expressed Section 1601 and Section 1602 of the Zoning Ordinance.

Mr. Martin explained that he wanted to make a signal family home in to a duplex. Mr. Martin offered that he is putting a duplex grinder pump and electric. There will be two dormers put in the roof line.

Mr. Lindgren asked if there would be two outside entrances and if Mr. Martin would be living on the property. Mr. Martin replied in the affirmative and stated that he would be living in one of the residences.

Mr. Holman asked that the sewer piping be in one line to the wet well. Mr. Martin stated that yes, there will only be one outside line and the plumbing will be divided



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inside the dwelling. Mr. Holman asked if the Municipal Authority requires a water meter installed to motion water usage would that be problem.

Mr. Holman stated that every action going forward should meet all the requirements as per the ordinance. Mr. Holman mentions that the car parking should be off-street parking.

Mr. Lindgren offered that the Planning Commission did not believe the lot size meets the Zoning Ordinance.

The hearing was recessed from 7:10 -7:15 p.m.

Upon a Holman/Lindgren motion, the PTS voted unanimously to grant the Conditional Use contingent on the following:

1. Water meter on the building if needed.
2. No parking on the street.
3. 2 parking spaces per dwelling.
4. No expansion of the building.

Solicitor turned the hearing over to the Chairman for adjournment. Upon a Lindgren/Holman motion, the PTS voted unanimously to adjourn the hearing.

The hearing was closed at 7:25 p.m.

Respectfully Submitted,


Helen Klinepeter
Secretary



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