



PENN TOWNSHIP BOARD OF SUPERVISORS

100 Municipal Building Road

Duncannon, PA 17020-1100

Township Office 834-5281

Fax 834-6854

E-Mail: penntwp6@ptd.net

Henry A. Holman, III

Karen Potteiger

Clifford Lindgren

MINUTES OF FEBURARY22, 2023

The Penn Township Board of Supervisors (PTS) met on Wednesday, February 22, 2023 at 7:00 p.m. in the Municipal Building to conduct their regularly scheduled meeting. Chairman Henry A. Holman, III, Vice Chairman Clifford Lindgren and Supervisor Karen Potteiger present. Other personnel present were Secretary Helen Klinepeter (hereinafter referred to as Secretary), Ann Delancey (hereinafter referred to as Treasure) and Michael O'Conner (hereinafter referred to as Solicitor). A list of visitors attending is on file in the Township Office. Chairman Holman convened the meeting with the Pledge of Allegiance to the Flag and a moment of silence. The meeting was recorded to aid in the preparation of the minutes.

EXECUTIVE SESSION ANNOUNCEMENT – Chairman announced that there was an executive session on February 22, 2023.

VISITORS

Lauren Eichelberger – Ms. Eichelberger introduced herself and explained that she is running for District Attorney. She offered that she grew up in Perry County and graduated from East Penn High School. She explained that her law career has been in Perry County. She explained her goals for the District Attorney Office. She offered that she also wants to foster better relations with the local municipalities.

Ted Carr – Mr. Carr is asking why he is not allowed to park on the mountable curb. Mr. Holman offered that there is curb sidewalk in front of his house. The road is very tight for plowing.

Stormwater on the sidewalk in front of his house. His property is at the lower portion of Fisher Street and all the water that is trapped behind the curb ponds in front of his house.

Mr. Holman offered to meet with Mr. Carr regarding the situation.



PENN TOWNSHIP BOARD OF SUPERVISORS

100 Municipal Building Road

Duncannon, PA 17020-1100

Township Office 834-5281

Fax 834-6854

E-Mail: penntwp6@ptd.net

Henry A. Holman, III

Karen Potteiger

Clifford Lindgren

MINUTES OF FEBURARY22, 2023

TREASURER AND INVOICES AND EXPENDITURES – Treasurer presented the Treasurer Reports Upon a Holman/Lindgren motion, the PTS voted unanimously to conditionally accept the Treasurer Report/Invoice and expenditures subject to audit.

.MINUTES –, Upon a Potteiger/Lindgren motion to accept the January 25, 2023 Traffic Study, January 25, 2023 Zoning Amendment, January 23, 2023. And February 6, 2023 minutes.

HIGHWAY DEPARTMENT – The Highway Report was accepted.

Traffic Study – Mr. Holman offered that the traffic studies for Creek and Linton Hill Road have been completed and that a hearing was held tonight at 6:30. After discussion and upon a Lindgren/Potteiger motion, the PTS voted unanimously to adopt the Ordinances 2023-04 for Creek Road for 35 mph and 2023-05 for Linton Hill Road for 30 mph.

Road Survey – Mr. Holman asked for a date for the Road Survey. The PTS stated that April 1, 2023 at 8:00 a.m. was a suitable time and date for the survey. Secretary was directed to advertise.

Burley Road – Mr. Holman offered the problem is that a tractor trailer crossed the railroad tracks and went into someone's yard. Mr. Holman stated that he would like to put a sign up stating not Local Traffic Only.

Secretary pointed out that there was a problem with trains stopping and blocking the two accesses to Railroad Street. It was decided to send a letter to residents along Railroad Street, place a notice on the Facebook page on the webpage, and in the newsletter to contact County if a train is blocking access.



PENN TOWNSHIP BOARD OF SUPERVISORS

100 Municipal Building Road

Duncannon, PA 17020-1100

Township Office 834-5281

Fax 834-6854

E-Mail: penntwp6@ptd.net

Henry A. Holman, III

Karen Potteiger

Clifford Lindgren

MINUTES OF FEBURARY22, 2023

Bucket Truck – Mr. Holman reported that the bucket truck boom assembly had its inspection and that the Fiberglass Bucket failed. Mr. Holman presented the quotes for replacement. Upon a Potteiger/Lindgren motion, the PTS voted unanimously to award the quote from Plastic Composites Co. for \$2,361.00 upon the investigation that the product will meet standards.

Salt Contract – Secretary presented that the salt contract would need to be done by March 15,2023 and asked how much salt should be placed in the contract. After discussion, the PTS stated that 100 tons would be ordered.

Contracts – The PTS Secretary directed to get the contracts ready for bid for the E-3 Oil, Heating Gasoline, Diesel Fuels and Stone ready for review.

FIRE COMMITTEE

Dry Hydrant – Mr. Holman informed the PTS that he received a quote tor the dry hydrant. Mr. Holman asked the Fire Company if that lid would work. Mr. Worner stated that the lid quoted would not work. What is needed is 6” pipe thread to 6” female thread that is a national standard hook-up and a cap.

The next Fire Committee meeting is March 21, 2023.

Mr. Worner suggested that the Fire Contract should be discussed with verbiage on the agreement of the amount of compensation. Mr. Worner offered that discussion commenced on there would not be a number amount stated on the contract.



PENN TOWNSHIP BOARD OF SUPERVISORS

100 Municipal Building Road

Duncannon, PA 17020-1100

Township Office 834-5281

Fax 834-6854

E-Mail: penntwp6@ptd.net

Henry A. Holman, III

Karen Potteiger

Clifford Lindgren

MINUTES OF FEBURARY22, 2023

Mr. Worner asked about the money for the compensation payment when it will be paid. It was decided at the March meeting. Discussion commenced that the contract should have the payments listed to be paid.

EMS – No Report.

PENN TOWNSHIP PARK AND RECREATION BOARD

Secretary offered that BBQ tickets are available. The fence has been installed at the garden. Mr. Holman offered that the Park and Recreation would like to put a 12-to-18-foot stage at the Large Pavilion and that he needed to replace the posts and to figure out how to raise the pavilion. Mr. Holman continued that the grills need to be replaced. Mr. Holman offered that the swings were taken down for safety.

Mr. Holman offered that he would like to do a walk around the park after the survey is completed.

PLANNING COMMISSION – No report.

ENGINEER REPORT – No Report.

SOLICITOR REPORT - The report was presented.

ZONING REPORT – The report was presented.

Hassinger Zoning Board Hearing – Secretary submitted that there will be a hearing concerning Mr. Hassinger variance request for a setback. Secretary asked if the PTS would like to be a party of the hearing. The PTS decided not to participate in the hearing.

Plaque – Secretary was directed to look at plaques for Joanne Glossner and James Renner.



PENN TOWNSHIP BOARD OF SUPERVISORS

100 Municipal Building Road

Duncannon, PA 17020-1100

Township Office 834-5281

Fax 834-6854

E-Mail: penntwp6@ptd.net

Henry A. Holman, III

Karen Potteiger

Clifford Lindgren

MINUTES OF FEBURARY22, 2023

SEWAGE ENFORCEMENT REPORT – The report was presented.

PENN TOWNSHIP MUNICIPAL AUTHORITY (PTMA)

Mr. Holman offered that the PTMA is applying for a grant for the infrastructure for Sunshine Hills.

CODES – Secretary presented the report.

SECRETARY'S REPORT

Pension Disclosure Statement – Secretary offered that the Act 44 Disclosure Statement for 2022 needs to be accepted and posted on the website. Upon a Holman/Potteiger motion, the PTS voted unanimously to accept the Disclosure Statement.

HRA – Secretary presented the HRA request from Jason Andrews. Upon a Potteiger/Lindgren motion, the PTS voted unanimously to pay Mr. Andrews in the amount by \$265.44.

AFLAC – Secretary offered that AFLAC would like to present information to the employees. The PTS stated to send preliminary information to the employees first.

Permit Report – The report was submitted.

CORRESPONDENCE

Street Light of Jefferson Street - Mr. Holman stated that he knew the area in question and would like to talk to the person.



PENN TOWNSHIP BOARD OF SUPERVISORS

100 Municipal Building Road

Duncannon, PA 17020-1100

Township Office 834-5281

Fax 834-6854

E-Mail: penntwp6@ptd.net

Henry A. Holman, III

Karen Potteiger

Clifford Lindgren

MINUTES OF FEBURARY22, 2023

ADDITIONS TO THE AGENDA – Upon a Lindgren/Potteiger motion, the PTS voted unanimously to add the Contracts to the agenda.

ADJOURNMENT – Upon a Potteiger/Lindgren, the PTS voted unanimously to adjourn at 8:12 p.m.

Respectfully Submitted,

Helen Klinepeter
Secretary