



PENN TOWNSHIP BOARD OF SUPERVISORS

100 Municipal Building Road

Duncannon, PA 17020-1100

Township Office 834-5281

Fax 834-6854

E-Mail: penntwp6@ptd.net

Henry A. Holman, III

Karen Potteiger

Clifford Lindgren

MINUTES OF April 26, 2023

The Penn Township Board of Supervisors (PTS) met on Wednesday, April 26, 2023 at 7:00 p.m. in the Municipal Building to conduct their regularly scheduled meeting. Chairman Henry A. Holman, III, Vice Chairman Clifford Lindgren and Supervisor Karen Potteiger were present. Other personnel present were Secretary Helen Klinepeter (hereinafter referred to as Secretary), Ann Delancey (hereinafter referred to as Treasurer) and Michael O'Conner (hereinafter referred to as Solicitor). A list of visitors attending is on file in the Township Office. Chairman Holman convened the meeting with the Pledge of Allegiance to the Flag and a moment of silence. The meeting was recorded to aid in the preparation of the minutes.

EXECUTIVE SESSION ANNOUNCEMENT – Chairman announced that there was an executive session on April 26, 2023 for information.

VISITORS

Julie Mackey, Frisch Drive - Ms. Mackey asked when minutes and ordinances would be on the web page. It was explained that at the present time, it would be easier to come into the office to pick out which ordinances you wish to have.

John Kenée, 208 Dellville Road – Mr. Kenée offered that he has an issue with his neighbor. DEP came out and investigated and he was told the neighbor has to clean up the coal ash. Mr. Kenée offered that he contacted Representative Stambaugh office, and his office was told that the case was closed. Mr. Kenée stated that he has recalled DEP and has a meeting on Friday to show them where more coal ash is buried. Mr. Holman asked if there is a stormwater easement on the property. If there is an easement, the County Conservation could also be a help on the stormwater management.



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Garry Raub – Mr. Raub offered that that the utility note on his plan is incorrect. There is no easement on his deed. Mrs. Potteiger wanted to know why the note states a 20-foot easement. Mr. Holman suggested taking this back to the Planning Commission and Burget Associates to find out why they put that note there. Mr. Raub also asked why the property is saying Agriculture/Recreational for his property. Secretary offered that there is no zoning district in Penn Township called Agriculture/Recreational. Mr. Holman wanted an explanation why the designation was on the plans.

INVOICES AND EXPENDITURES – Treasurer presented the Treasurer Reports, upon a Potteiger/Lindgren motion, the PTS voted unanimously to conditionally accept the Treasurer Report/Invoice and expenditures subject to audit.

TREASURER- Treasurer presented the Treasurer Reports, upon a Lindgren/Holman motion, the PTS voted unanimously to conditionally accept the Treasurer Report/Invoice and expenditures subject to audit.

.MINUTES –, Upon a Lindgren/Potteiger motion, the PTS voted to accept the March 29, 2023 and April 1, 2023 minutes.

HIGHWAY DEPARTMENT – The Highway Report was accepted upon on Holman/Potteiger motion. Mr. Holman offered that the parking situation at the school has been addressed and is hoping that this will fix the issue. Mr. Holman also asked other Supervisors to watch and share ideas on the traffic congestion on Schoolhouse Road by Marsteller's.

Contracts



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2023 Paving Project – Secretary presented the bids for the paving. Upon a Lindgren/Holman motion, the PTS awarded the 2023 Paving of Creek Road and Linton Hill Road to Pennsy Supply in the amount of \$209,059.90.

E-2 Oil - Secretary presented the bids for the E-3 Oil (CRS2/CRS3). Upon a Holman/Potteiger motion, the PTS awarded the E-3 Oil to Daniel B. Krieg, Inc. in the amount of \$10,650.00.

Anti-Skid, AS1 - Secretary presented the bids for the Anti-Skid, AS1 Bids. It was noted that the bids were identical, and the Solicitor was asked the process for a choosing a bidder. Solicitor stated that you could use the experience of service and the quality of the project to determine the awarding of the bid. Upon a Lindgren/Potteiger motion, the PTS awarded the Anti-Skid to Glenn O. Hawbaker in the amount of \$3,360.00 due to the speed of delivery and quality of the stone.

2B Stone - Secretary presented the bids for the 2B Stone. Upon a Potteiger/Lindgren motion, the PTS awarded the 2B Stone Bid to J. Fulkroad in the amount of \$1,030.00.

2A Stone - Secretary presented the bids for the 2A Stone. Upon a Holman/Potteiger motion, the PTS awarded the 2A Stone Bid to J. Fulkroad in the amount of \$1,200.00.

Purchase of Piping – Mr. Holman showed the other supervisors the cost of the pipe to be used on Creek Road. Upon a Lindgren/Potteiger motion, the PTS voted to allow the purchase of the pipe, not to exceed \$3,000.00.

Part-Time Highway Hire – Secretary stated only 1 application was received. The PTPC offered that the position is to be advertised for a longer period and a date of interviews would be decided on.



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FIRE COMMITTEE

Mr. Lindgren offered that a Future Plan is being generated which would encompass both fire company locations.

Mrs. Potteiger offered that the financial report that was presented tells the Township nothing. The Township needs to know where the money is from and where our money is going out.

Secretary submitted the Tax Collector reimbursement of \$6,024.66 for the months of February and March. Upon a Holman/Potteiger motion, the PTS voted to transfer the money From the Fire Tax Fund to the General Fund.

The next Fire Committee meeting is May 23, 2023.

Dry Hydrant – Mr. Holman offered that he still has to get a lid for the Linton Hill Bridge Dry Hydrant.

EMS – Mr. Holman offered that the new subscription forms have been mailed.

EMERGENCY MANAGEMENT - Mr. Holman stated that Mr. Stone could not make the meeting and asked the Secretary to get together with SwiftReach for costs.

PENN TOWNSHIP PARK AND RECREATION BOARD – Secretary reported the fence is to be done this week. Mr. Holman offered the garden has been rototilled.



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PLANNING COMMISSION – Secretary submitted an overview report of the Planning Commission. The Nature Conservancy needs more information, The Raub Plan was discussed and there is a Floodplain Application for 96 Fritz Drive.

ENGINEER REPORT – No Report.

SOLICITOR REPORT

Fire Company Contract - Solicitor offered that he still needs to figure out the language for the payment amount for the contract.

ZONING REPORT – The report was presented.

Armstrong Zoning Hearing - Secretary presented the application for the zoning hearing and asked if the Supervisors wanted to be a party to the hearing. Mr. Holman offered that the boundaries along the Conservancy side should be confirmed. A discussion on the process of a hearing would proceed and that way the Supervisors could get information to the hearing board.

SEWAGE ENFORCEMENT REPORT – The report was presented.

PENN TOWNSHIP MUNICIPAL AUTHORITY (PTMA) – The delinquent list was presented.

Mr. Holman offered that the leak on Jefferson Street was addressed. Mr. Holman offered that the Phone System needs to be finalized.

CODES – Mr. Holman wants to talk to the Codes Officer regarding parking on Kinsey Road.

SECRETARY'S REPORT



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American 250(PA) Resolution – Secretary offered that PSTAS is asking municipalities to adopt the resolution. Upon on a Potteiger/Lindgren motion, the PTS voted unanimously to adopt the resolution.

Permit Report – The report was submitted. Mr. Holman offered that Phase 1 of Stonemill Estates lots are almost all sold.

OLD BUSINESS

22/233 Transportation Meeting – The new date is May 24, 2023 at the Penn Township Building. Mr. Holman offered that this is a meeting for the public and described the scope of the project. Mr. Holman explained how the traffic patterns could be changed.

ADDITIONS TO THE AGENDA – Upon a Holman/Lindgren motion, the PTS voted unanimously to add Mass Communications to the agenda.

ADJOURNMENT – Upon a Potteiger/Lindgren, the PTS voted unanimously to adjourn at 8:57 p.m.

Respectfully Submitted,

Helen Klinepeter
Secretary