



## PENN TOWNSHIP BOARD OF SUPERVISORS

100 Municipal Building Road

Duncannon, PA 17020-1100

Township Office 834-5281

Fax 834-6854

E-Mail: penntwp6@ptd.net

Henry A. Holman, III

Karen Potteiger

Clifford Lindgren

**July 10, 2023**

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The Penn Township Board of Supervisors (PTS) met on Monday, July 10 2023 at 6:30 p.m. in the Municipal Building to conduct their regularly scheduled meeting. Chairman Henry A. Holman, III, Vice Chairman Clifford Lindgren and Supervisor Karen Potteiger by phone were present. Other personnel present were Secretary Helen Klinepeter (hereinafter referred to as Secretary), Ann Delancey (hereinafter referred to as Treasurer). A list of visitors attending is on file in the Township Office. Chairman Holman convened the meeting with the Pledge of Allegiance to the Flag and a moment of silence. The meeting was recorded to aid in the preparation of the minutes.

**EXECUTIVE SESSION ANNOUNCEMENT** – Chairman announced that there was an executive session on July 10, 2023 for legal and personnel.

**Emergency Water and Food** – Secretary presented prices for water to replace the emergency uses. We are talking with Karn's and General Dollar for a deal on the bulk order and when we get down to about 4 cases and replace the water. It was offered that we are looking at 16 oz bottles of water in about 12 cases.

The emergency food has expired, and the question is whether to reorder some and what we should do with the items we have. Chairman offered to have people take some items home to try. Mrs. Potteiger offered that we should not buy any more.

### **VISITORS**

**Janet Colborn** - Ms. Colborn offered that she would like to talk about the Ellenberger Plan. Ms. Colborn offered that there are questions on the deeds. The trust needs three signatures to transfer any of the property and there are two trustees' signatures and an executive signature on the deeds recorded instead of three trustees. Ms. Colborn wanted the Township to know that there may be problems with the deeds. Ms. Colborn gave copies of the deeds to the Board.

**Stonemill Estate Transfer Tax** – A question came up on how to separate the transfer tax form Stonemill Estates and other transfer taxes. After discussion, it was decided that the Stonemill Estate Transfer Tax would be placed in a separate line item in the General Fund.



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**Duncannon Fire Company Workers' Compensation** – Secretary presented the bill for Workers' Compensation to the Duncannon Borough in the amount of \$6,631.25. Upon a Lindgren/Potteiger motion, to pay the Workers' Compensation out of the fire tax in the amount of \$6,631.25.

**Thomas Holley** – Secretary presented the Thomas Holley letter regarding the disconnection from the sewer line. Mr. Holman offered that the property is going to be combined. The idea of the letter is to have information in the Township about the loss of property and for the Township and the Municipal Authority to be on the same page of development.

**Truck Purchase** - Mr. Holman offered that the truck is ready for pickup and is requested to pay for the truck in one payment. Upon a Potteiger/Lindgren motion the PTS voted unanimously to pay the truck off in one payment in the amount \$33,063.86.

**Part-Time Office Help** – Mr. Holman offered the Board needs to talk about this matter in an executive session.

### **BUDGET**

**Park and Recreation Board** – The Chicken BBQ line was changed to \$3,000; the fuel amount is to be added and the Groundskeeper money should be added. IT was noted that the Concession Revenue was increased to \$1,500.00.

**Fire Tax** – Change was made to the Fire Tax delinquent to increase it to \$4,000 and Interest was placed at \$1,000. It was decided that the amount given to Duncannon Fire Company to 90,000.

**Budget Meeting** – The next budget meeting will be August 15, 2023 at 7:00 p.m. for the Highway Department and Liquid Fuels.

**ADDITIONS TO THE AGENDA** – There were no additions to the agenda.



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**ADJOURNMENT** – Upon a Potteiger/ Lindgren, the PTS voted unanimously to adjourn at 9:13 p.m.

Respectfully Submitted,  
Helen Klinepeter  
Secretary