

# Penn Township

## Newsletter

Spring 2025

100 Municipal Building Road  
Duncannon, PA 17020  
Monday – Friday  
8am – 4:30pm  
717-834-5281  
[www.penntownship.net](http://www.penntownship.net)

### Supervisors

Chairman Clifford Lindgren  
Vice Chairman Karen Potteiger  
Forrest Woodward

**ATTENTION: The Board of Supervisors have moved their monthly meetings to the last Tuesday of the month.**

Follow Penn Township  
on Facebook!



### **Welcome Supervisor Forrest Woodward!**

Forrest Woodward was appointed to the Penn Township Board of Supervisors in October 2024. He brings almost a decade of valuable experience from being a board member on the Penn Township Planning Commission, where he continues to serve.

He has lived in the township his whole life and works as a chef at Buddy Boy Winery when he isn't devoting his time to bettering our Township.

"My only agenda as Supervisor is to give back to my community, help move the Township forward, and to be honest and fair." – Forrest Woodward





## Helen Klinepeter Retires

Helen Klinepeter started working for Penn Township as a part time clerk in 1998 and became Secretary in 2000. She has worked for Penn Township for over 27 years. She will be retiring in August of 2025.

Helen has lived a very interesting life. She grew up in California, then entered the US Army at 17 years old. While stationed in Germany, she met her husband Dave at age 19. They were married soon after in Heidelberg, Germany. She left the military after 6 years to raise her family. Dave was still in the Army, and they traveled as a family to Turkey, Georgia, and Texas before settling down in Dave's hometown of Duncannon.

In her retirement, she's looking forward to traveling, reading, making stained glass art, cross stitching, and spending more time with her family.

Helen has been an invaluable asset to Penn Township for so long, and she will be dearly missed. Stop by to wish her well in her retirement!

## Welcome our new Tax Collector,

### Karole Bretz!

Karole will be collecting all taxes,  
including school taxes.

Email: [klhbretz@outlook.com](mailto:klhbretz@outlook.com)

Phone: 717-991-3670

Mailing Address: 33 Allander Dr.  
Duncannon, PA 17020



### Office Hours at Penn Township Building:

March 17 & 24

11am-1pm

March 18, 19, 25, 26, & 31

5pm-7pm

## ***WANT A JOB THAT'S COOL?*** **DRIVE KIDS TO SCHOOL!**

### **WE'RE HIRING**

Part-time School Bus and Van Drivers for the  
**Susquenita School District!**



\$1500 Hiring Incentive  
for School Bus Drivers



We provide all your  
training and licensing



Have summers, holidays,  
and weekends off



Bring your kids to work;  
No daycare costs



Great opportunity for retirees and stay-at-home parents  
to stay active in the Susquenita Community

Apply online at: [rohrerbus.com/drive](http://rohrerbus.com/drive)  
or give us a call at: (717) 957-3811

## **ROHRER**

School Transportation • Shuttle Service

# Planning Commission News

The Penn Township Planning Commission developed an updated Stormwater Management Ordinance which has been enacted by the Township Supervisors. The new ordinance replaces the old 1992 stormwater ordinance. Stormwater is an important water resource that provides groundwater recharge for water supplies and supports the base flow of streams.

The Ordinance includes stormwater best management practices and erosion & sediment requirements that are required by Pennsylvania State Regulations and the Perry County Conservation District. It provides design criteria, procedures, and performance standards for stormwater planning and management activities that may affect stormwater runoff, including land development and earth disturbance activity in the Township.

In addition to Stormwater Management Site Plans it requires Stormwater Operation and Maintenance Plans for new and existing facilities to assure continuous operation in accordance with their original permitted design. The Plans and signed agreements between the owner, operator and the Township are prepared and recorded in the Office of the Recorder of Deeds of Perry County.

The Planning Commission is currently developing regulations for the non-commercial keeping of livestock in residential zoning districts. Non-commercial livestock includes the breeding, raising, caring for, housing, and principally the hobby / personal use of livestock and products derived from livestock. Livestock includes horses, cattle (beef and dairy), llamas, alpacas, mules, swine, sheep, goats, chickens, and fowl. The purpose of the regulations is to provide reasonable standards for the keeping and care of non-commercial livestock and to give appropriate consideration to the property rights of adjacent residences. It will provide standards for the number of animals and location of coops, pens, sheds, cages, barns, and similar structures, and enclosures on residential properties.

The Planning Commission Meetings are held in the Township Office on the third Monday of each month at 7:00 PM and are open to the public.



# Highway Department

This spring and summer the Highway Department will be working on tarring and chipping, repairing potholes, clearing banks, repairing culverts, and chipping brush that came down over winter.

A paving project is planned for Cove Road, Sawmill Road, and Linton Hill Road.

Observe all signage and traffic cones for the road crew's safety, and your own.

If you would like to drop off tree limbs, please call the Township office (717-834-5281) ahead to arrange drop off. We only accept tree limbs 2 inches or more in diameter. No vines, leaves, brush, bamboo, or other yard waste.

Free woodchips can be picked up by the Township Garage. Please call the office to let us know when you would like to pick up and if you will need help loading.

## Municipal Authority

102 Municipal Building Road  
Duncannon, PA 17020  
717-834-6926

### Rate Increase

Water has increased by \$2 per quarter.  
Sewer has increased by \$2 per month.

### Line Flushing

The Municipal Authority expects to flush fire hydrants on Sunshine Hill in the Spring of 2025

### Back Door Drop-Off

If you are dropping off a payment in the drop box, please put your payment in an envelope with its accompanying bill, so that we can assure your payment goes to the correct account.

### Meter Access

We need to be able to access your meters to read regularly. Please keep meters free from obstacles, including brush and limbs.

**Thank you for paying your bills on time.**



Current amounts past due greater than \$225.00				
Delinquent Accounts as of:	12/31/2024	1/31/2025		
Name/Address	Last Quarter Due	Current Month Due	Payment Rcvd	Current Amt Due
44 Eisenhower Blvd	\$247.00	\$365.97		\$365.97
41 Eisenhower Blvd	\$413.33	\$478.33		\$478.33
104 Butchershop Rd	\$792.88	\$1,169.88		\$1,169.88
104 Easton Dr	\$476.44	\$621.57		\$621.57
103 Easton Dr	\$221.00	\$414.87		\$414.87
Name/Address	Last Month	Current Month	Payment Rcvd	Current Amt Due
19 Morgan St	\$747.70	\$833.69		\$833.69
37 Valley St	\$311.26	\$386.26		\$386.26
104 Butchershop Rd	\$1,531.11	\$1,627.35		\$1,627.35
51 Eisenhower Blvd	\$391.89	\$466.89		\$466.89
41 Eisenhower Blvd	\$252.43	\$327.43		\$327.43
1 Summit St	\$314.27	\$389.27		\$389.27
56 Eisenhower Blvd	\$238.51	\$320.26		\$320.26
5 Jefferson St	\$673.49	\$398.49		\$398.49
105 Jefferson St	\$231.71	\$306.71		\$306.71
26 PeeWee Ln	\$227.11	\$302.11		\$302.11
43 Eisenhower Blvd	\$725.65	\$800.65		\$800.65
20 Susquenita Hill Rd	\$993.86	\$1,087.46		\$1,087.46
3 Monroe Ln	\$378.53	\$364.53		\$364.53
79 Petersburg Ln	\$556.52	\$631.52		\$631.52
1620 State Rd	\$391.89	\$466.89		\$466.89
25 Cove Rd	\$7,533.08	\$13,158.08		\$13,158.08
1809 State Rd	\$467.39	\$542.39		\$542.39
1455 B State Rd	\$228.38	\$460.13		\$460.13
108 Schoolhouse Rd	\$326.89	\$401.89		\$401.89
15 Schoolhouse Rd	\$230.44	\$305.44		\$305.44
7 Hilltop Rd	\$267.16	\$271.03		\$271.03
4 Hilltop Rd	\$334.28	\$409.28		\$409.28
1134 State Rd	\$460.13	\$695.26		\$695.26
1003 State Rd	\$1,088.65	\$1,163.65		\$1,163.65
104 Firehouse Rd	\$327.32	\$516.97		\$516.97
1011 State Rd	\$751.29	\$826.29		\$826.29
1903 State Rd	\$4,368.77	\$5,182.52		\$5,182.52
110 Easton Dr	\$358.65	\$439.70		\$439.70
3 Stone Mill Rd	\$275.73	\$355.48		\$355.48
104 Easton Dr	\$505.57	\$588.75		\$588.75
103 Easton Dr	\$372.27	\$453.75		\$453.75
56 Valley St	\$372.73	\$454.14		\$347.73
	December	January	Payments Rcvd	Total Current Due
	\$2,150.65	\$3,050.62	\$0.00	\$3,050.62
	\$27,988.33	\$36,853.15	\$0.00	\$36,746.74
	\$30,138.98	\$39,903.77	\$0.00	\$39,797.36
		\$9,764.79		(\$106.41)

# Upcoming Events



## Chicken BBQ

April 12, 2025

11am – 1:30pm

\$12 - Dinner (½ Chicken, Potato, Roll, Applesauce)

\$8 - ½ Chicken Only

We recommend buying your tickets ahead at the Township Office.

## Spring Craft Fair

April 12, 2025 (Same as BBQ)

11am – 2pm

100 Municipal Building Road

Duncannon, PA 17020

\$20 Per Table

Set-up 10am

(Bring Your Own Table)

Please call 717-834-5281 to  
Sign Up

Thank you to everyone who contributed to the 2024 Chicken BBQ, participated in the Fall Craft Fair, and attended the Children's Christmas Party!

# Past Events



# We have rooms and pavilions to rent for your next party!



Large Room Fee - \$80

Small Room Fee - \$40

Call the office  
to rent a room

717-824-5281



Large Pavilion - \$80

Small Pavilion - \$55

Call Karen Tilkens  
to rent a pavilion

717-579-8090



## Discarded Appliances

Please do not leave discarded or abandoned appliances (refrigerators, freezers, washers, dryers) which have an airtight door or lock, which may not be opened from the inside, outside of any building or dwelling in a place accessible to children. The surest method is to take off the door completely, which can be done simply using a screwdriver.



### § 6502. Refrigerators and iceboxes.

(a) **Offense defined.**--A person is guilty of a summary offense if he discards or abandons in any place accessible to children any refrigerator or icebox having a capacity of 1.5 cubic feet or more with an attached lid or door, or being the owner, lessee or manager of any place accessible to children knowingly permits an abandoned or discarded refrigerator, icebox or chest to remain there with an attached lid or door.



# Recycling



## Recycling Center

**Location:** Near the entrance of Hawk Rock Trail

**Hours:** Second Saturday of each month  
8am-10am

The following items can be placed together in a bag or box:

Steel cans, Aluminum (cat food, foil),  
Plastics (identified with #), Paper (junk mail, ads).

The following items must be separated:  
Aluminum beverage cans, Newspapers (tied or in paper bags), Cardboard.

All recyclables should be clean, and all containers should be crushed.

The following items are not accepted:

Glass, Books, Electronics, Batteries,  
Lightbulbs, Styrofoam, Other metal,  
Dirty items.

You will be asked for proof of residency when dropping off.

## Sylvester's Bags

Clear bags are available for \$4/each at the Township office. When your bag is full, you may place it in the Sylvester's recycling dumpster in front of the Township building. Your recyclables must be in this bag.

# Volunteer Opportunities

Would you like to serve your community by volunteering? The following boards have vacancies that need filled.

**Municipal Authority:** The Municipal Authority makes important decisions about water and sewer services in the Township. Meetings are the first Wednesday of the month at 7pm.

**Park and Recreation:** The Park and Rec Board hosts events such as the Chicken BBQ, craft fairs, give-away days, senior lunches, and events for children. They maintain the park and the community garden. Meetings are the second Tuesday of the month at 7pm.

If you're interested in volunteering, please come to a meeting.



## Do I Need a Permit?

Before starting any project on your property, whether it be inside your home or outside your home, please stop into the office or call to find out what **permits** you may need. Here are some tips.

A **Zoning Permit** is required when any new structure is put on a property, or the use of the property is changing. The Zoning Permit Application shows the **location** of the structure you want to build or place on your property. The reason for this is to make sure you're not placing it too close to the property line, township right of way, or other important features.

A **Building Permit** is required for the construction of new buildings, additions, and some repairs/alterations within the home. Some examples you may not know about are hot tubs, installing or replacing a roof, installing a swimming pool, or changing the size of your windows.

A **Driveway Permit** is required when you wish to place a new driveway on your property. For Driveway Permits, an inspection is needed to check the location where you wish to place the driveway to make sure the location meets the sight distance. Another inspection will be required upon completion and before paving.

A **Paving Permit** is required when you go from a dirt or gravel driveway to a paved driveway, or if you are repaving your existing driveway. This is to ensure that the driveway ties into the road properly and the swale is maintained for stormwater functions. An inspection is needed before any construction starts.

A **Sign Permit** is required for all new signs, when one business leaves and another comes in, and when a business changes its name.

**Pick up applications in the office or at [penntownship.net](http://penntownship.net)**

## Ordinance Highlight



### Section 1302 Temporary Structures for Dwelling Purposes

**No tent, cabin, mobile home, garage, basement or other temporary structure, whether of a fixed or mobile nature, may hereafter be erected or established for any purpose for any length of time exceeding 14 days unless approval for temporary use is granted by the Board of Supervisors.**

A yellow excavator is shown digging a deep trench in the ground. In the background, a house with a tiled roof is visible. The scene is set in a residential area.

**Protect  
underground  
utilities...**

**and your life.**

Contact 811 for every dig, every time.

The 811 logo features the number "811" in a stylized font, with a green and yellow shield-like shape behind it.

# Anchor and Brace Propane Tanks and Gas Cylinders

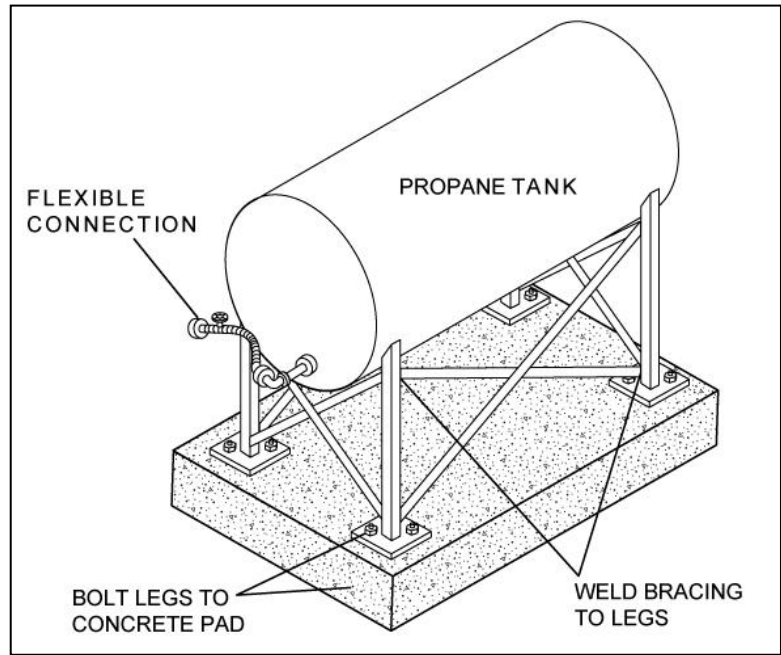


FEMA

## PROTECTING YOUR PROPERTY FROM EARTHQUAKES

During earthquakes, propane tanks can break free of their supporting legs. When a tank falls, there is always a danger of a fire or an explosion. Even when a tank remains on its legs, its supply line can be ruptured. Escaping gas can then cause a fire. Similar problems can occur with smaller, compressed gas cylinders, which are often stored inside a house or garage.

One way to prevent damage to propane tanks and compressed gas cylinders is to anchor and brace them securely. The figure shows how the legs of a propane tank can be braced and anchored. Using a flexible connection on the supply line will help reduce the likelihood of a leak. Compressed gas cylinders cannot be permanently anchored because they have to be periodically replaced. But you can use chains to attach them to a wall so that they will remain upright.



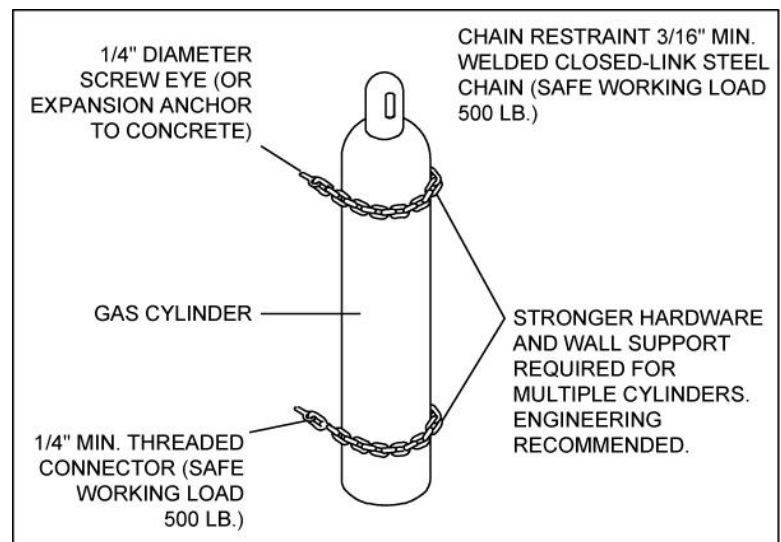
## BENEFITS OF UTILIZING THIS MITIGATION STRATEGY

- Helps to prevent the tanks from breaking free from their support legs, which could cause fires or explosions

## TIPS

Keep these points in mind when you anchor and brace propane tanks or compressed gas cylinders:

- ✓ Before you alter your propane tank in any way, make sure that the tank is your property and not rented from the propane supplier. Before welding new bracing to the tank legs, you must remove the gas from the tank. You should also check with your propane supplier to find out whether additional precautions are necessary.
- ✓ Clear the area around the propane tank to ensure that there are no tall or heavy objects that could fall on the tank or rupture the supply line.
- ✓ Keep a wrench near the shutoff valve and make sure the members of your family know how to turn off the supply line if they smell a gas leak. On larger tanks, such as farm tanks, consider installing a seismic shutoff valve that will automatically turn off the gas during an earthquake.





- ✓ Provide a flexible connection between the propane tank and the supply line and where the supply line enters the property. But keep in mind that adding a flexible connection to a propane tank line should be done by a licensed contractor, who will ensure that the work is done correctly and according to all applicable codes. This is important for your safety.
- ✓ To attach a compressed gas cylinder to a wall, use two lengths of chain around the cylinder – one just below the top of the cylinder and one just above the bottom. The chains should be attached to eye hooks that are screwed into the wall. In wood-frame walls, the eye hooks must be long enough to penetrate not just the wall but the studs behind it as well. In concrete or masonry block walls, the eye hooks should be installed with expansion anchors or molly bolts.

## ESTIMATED COST

Bracing and anchoring a propane tank will cost about \$250. Having flexible connections installed on the tank and at the property will cost about \$75 for the chain restraint. Attaching one gas cylinder to the wall will cost about \$30 per linear foot and \$50 for single units.

## OTHER SOURCES OF INFORMATION

FEMA 74, *Reducing the Risks of Nonstructural Earthquake Damage: A Practical Guide*, Third Edition, September 1994, <http://www.fema.gov/library/viewRecord.do?id=1574>.

FEMA 232, *Homebuilders' Guide to Earthquake-Resistant Design and Construction*, June 2006, <http://www.fema.gov/library/viewRecord.do?id=2103>.

To obtain copies of FEMA documents, call the FEMA Publications Warehouse at 1-800-480-2520 or visit FEMA's Library online at <http://www.fema.gov/library>.

## *Duncannon Area Community Garden*



The Duncannon Area Community Garden began in 2011 with a cooperative agreement between Mutzabaugh's and the Penn Township Park and Recreation Board, continued with Karns Foods. The community garden is in the field catty-corner to Rite Aid and the Karns Gas Station. Karns, local farmers, businesses, and individuals have graciously helped each year to prepare the ground and garden plot areas. Garden plots are FREE, but limited in number, and must be cleared out by Thanksgiving each year. Gardeners provide their own tools, seeds, and plants. Organic methods of gardening are preferred. If you're interested in working a garden plot in 2025, please contact the Garden Coordinator, John Sproch at 717-350-4431.

# RECYCLING COLLECTION DAY

# ELECTRONICS

APRIL 19, 2025 @ 10AM - 1PM

NEWPORT FAIRGROUNDS

FIRST COME FIRST SERVE BASIS UNTIL TRUCKS ARE FILLED

**\$1 CASH PER ITEM**

***plus* fee for speciality items**

\*\*\*speciality item fee items **MUST** be paid by cash or check written to "RRS"\*\*\*

**PERRY COUNTY RESIDENTS ONLY**



- ♻ Desktop Computers (Fee for Monitors)
- ♻ Keyboards & Mice
- ♻ Printers/Fax Machines
- ♻ Cables & Cords
- ♻ Cell Phone & Laptop Batteries
- ♻ Laptops
- ♻ UPS Battery Backups
- ♻ Toner & Ink Cartridges
- ♻ Audio Visual Equipment
- ♻ Telephones & Cell Phones\*

- ♻ DVD Players & VCR's
- ♻ Gaming Systems
- ♻ String Christmas Lights
- ♻ Microwaves & Small Appliances
- ♻ Metal Items & Water Heaters
- ♻ Exercise Equipment
- ♻ Car Batteries (sealed lead acid)
- ♻ Bed Frames & Rain spouting
- ♻ Filing Cabinets

\*Please Remove Cell Phone Batteries

## SPECIALITY ITEMS WITH ADDITIONAL FEE

- |  |  |
|--|--|
| ♻ Washers & Dryers-\$20.00   | ♻ Air Conditioners - \$25.00           |
| ♻ Stoves \$20.00   | ♻ Dehumidifiers - \$25.00              |
| ♻ Dishwashers-\$20.00  | ♻ Refrigerators - \$35.00              |
| ♻ Computer Monitors \$20   | ♻ Floor Freezers - \$35.00             |
| ♻ Televisions under 42" - \$40.00 ALL Types                                    | ♻ Floor Copiers-\$20.00                |
| ♻ TVs (in wooden cabinet, Projection, Over 42", TV Tubes (Broken TVs") \$58.00 | ♻ Console Stereos (in cabinet) \$35.00 |
|  | ♻ Water Coolers & Dorm Fridge - \$25   |



PERRY COUNTY  
CONSERVATION DISTRICT



RESPONSIBLE RECYCLING SERVICES



Keep  
Perry County  
Beautiful

KEEP PENNSYLVANIA BEAUTIFUL AFFILIATE

contact [ERITZMAN@PERRYCO.ORG](mailto:ERITZMAN@PERRYCO.ORG) or 717-582-8988 with questions



**WWW.FARMER BOY FURNITURE.COM**

# **AMISH MADE FURNITURE**

**& UNIQUE GIFTWARE RIGHT IN YOUR BACK YARD!**



**SCAN ME**



**OPEN Thursday thru Sunday 10am-5pm, Call ahead Mon, Tues, Wed.**



**717-834-3568 OR 717-648-7797**



**quality@farmerboyfurniture.com**

**LOCATED AT: 2103 State Rd. Duncannon**





## DUNCANNON EMERGENCY MEDICAL SERVICES

16 Shermanta Drive - Duncannon, PA 17020 - [www.dems29.com](http://www.dems29.com)  
(717) 834-5904 - Fax (717) 834-9346

### **2025 Sunday Dinner Schedule**

#### **SUNDAY FEBRUARY 16, 2025**

Meatloaf & Filling, Corn, Mashed Potatoes

#### **SUNDAY MARCH 16, 2025**

Roast Beef, Peas, Mashed Potatoes

#### **SUNDAY APRIL 13, 2025**

BBQ Ribs, Green Beans, Macaroni & Cheese, Mashed Potatoes

**-NO DINNER IN MAY-**

#### **SUNDAY JUNE 22, 2025**

Steaks, Corn, Mashed Potatoes

#### **SUNDAY JULY 20, 2025**

Baked Chicken & Filling, Peas, Mashed Potatoes

#### **SUNDAY AUGUST 17, 2025**

Ham, Lima Beans, Sweet Potatoes, Mashed Potatoes

#### **SUNDAY SEPTEMBER 21, 2025**

Meatloaf, Candied Carrots, Mashed Potatoes

#### **SUNDAY OCTOBER 19, 2025**

BBQ Chicken, Corn, Mashed Potatoes

**-NO DINNERS IN NOVEMBER & DECEMBER-**

**Dinners Include Rolls, Punch, Water, Coffee, & Delicious Desserts!**

**\*\*Menu subject to change, based on availability of ingredients\*\***

**11:00AM - 1:30PM**

(Or Until Sold Out)

**Adults (13 & Older): \$15.00**

**Children 5-12 Years Old: \$10.00**

**Children 4 & Under: Free**

## **Emergency Alerts**

If you do not receive emergency alerts from Penn Township, please call 717-834-5281 to be added to our **RAVE** alert system.



**JORY M.  
GLASER**

*Branch Manager*

glaserj

@members1st.org

(717) 834-4002, ext. 74501



**MEMBERS 1<sup>st</sup>**  
FEDERAL CREDIT UNION

Duncannon Emergency Medical Services - Perry County Recreation Association

## **MONDAY NIGHT**

# **Bingo!**

**Every Monday Evening, Year-Round**

(except the last two Mondays of the year)

**Kitchen and Rip Ticket Sales Begin at 5:30 PM**

**BINGO Games Begin at 6:30 PM**

A fun variety of BINGO games for CASH prizes, including a players' pool, progressive jackpots up to \$1,199, 50/50 games, speedball, and more!

Duncannon Emergency Medical Services

16 Shermanta Drive

Duncannon, PA 17020

(717) 834-5904

[facebook.com/pecoems](https://facebook.com/pecoems)

# **THANK YOU**

**For your support!**

# 2025 CALENDAR

## March

March 5 – PTMA 7pm  
March 11 – Park & Rec 7pm  
March 17 – PTPC 7pm  
March 17 – St. Patrick's Day  
March 25 – PTS 7pm

## April

April 2 – PTMA 7pm  
April 11 – Park & Rec 7pm  
April 12 - Chicken BBQ/ Craft Fair  
April 15 – Tax Day  
April 18 – Good Friday Office Closed  
April 20 – Easter Sunday  
April 21 – PTPC 7pm  
April 29 – PTS 7pm

## May

May 5 – Cinco de Mayo  
May 7 – PTMA 7pm  
May 11 – Mother's Day  
May 13 – Park & Rec 7pm  
May 19 – PTPC 7pm  
May 26 – Memorial Day Office Closed  
May 27 – PTS 7pm

## June

June 4 – PTMA 7pm  
June 10 – Park & Rec 7pm  
June 15 – Father's Day  
June 16 – PTPC 7pm  
June 24 – PTS 7pm

## July

July 2 – PTMA 7pm  
July 4 – Independence Day Office Closed  
July 8 – Park & Rec 7pm  
July 21 – PTPC 7pm  
July 29 – PTS 7pm

## August

August 6 – PTMA 7pm  
August 12 – Park & Rec 7pm  
August 18 – PTPC 7pm  
August 26 – PTS 7pm

## September

September 1 – Labor Day Office Closed  
September 3 – PTMA 7pm  
September 9 – Park & Rec 7pm  
September 15 – PTPC 7pm  
September 23 – PTS 7pm

## Abbreviations

PTMA – Penn Township Municipal Authority  
PTPC – Penn Township Planning Commission  
PTS – Penn Township Supervisors  
JOAC – Joint Duncannon Borough/Penn  
Township Authorities

**\*There are some events that we do not have scheduled this far in advance.  
Please see [penntownship.net](http://penntownship.net) each month for an updated calendar.**

**Penn Township, Perry County  
100 Municipal Building Road  
Duncannon, PA 17020**

**Presort Std  
ECRWSS  
US POSTAGE  
PAID  
EDDM RETAIL**

\*\*\*\*\*ECRWSS\*\*\*\*

**Local  
Postal Customer**

### **Train Crossing**

If you see a train blocking a road crossing, please call Perry County Emergency Center (717-582-4311) and report it.

### **Attention Landlords**

Each time you rent a property, you need to fill out a form and hand it in to the Township. You can pick up the form in the office or print it from the website.

### **Back Door Dropoff**

If you are dropping off a payment in the drop box, please put your payment in an **envelope** with its accompanying bill, so that we can assure your payment goes to the correct account.



**Penn Township's website,  
[penntownship.net](http://penntownship.net) will be  
getting a refresh very  
soon. Keep an eye out!**

