

PENN TOWNSHIP MUNICIPAL AUTHORITY

102 Municipal Building Road, Duncannon, PA 17020

Wednesday, November 5, 2025 @ 19:00 (7pm)

Visitors wishing to speak should indicate after your name on the sign-up sheet.

Visitors receive 5 minutes under Recognition of Visitors. The Authority has the discretion to extend the time limit.

The meeting is recorded for minutes preparation. The recording will be destroyed once the minutes are approved.

1830 (6:30pm) Executive Session

1900 (7pm)- Call to Order, Pledge of Allegiance, and a Moment of Silence

Minutes Approval: October 8, 2025, meeting

Visitors:

Reports from Professional Staff

1. Operator's Report
 - a. Bio Triad System odor control quote for Cove WWTP
 - b. Repair list for Meters
 - c. Manhole at Susquenita School
 - d. SEO (Herbie Stoner) findings for 1003 State Road discharge – grinder pump
2. Field Representative
3. Engineer Report
 - a. Grant money received for Phase II
 - b. South Market Street force main - heat tape & installation
 - c. Stone Mill Estates Well – Solicitor to draft easement restrictions
4. Solicitor - Dennis Shatto, Esquire
 - a. Delinquent Accounts
 - b. New contract with Transitions Health Care at Allen's Cove
 - c. Morrison Deed of Dedication
 - d. Dollar General Grinder Pump
 - e. David Snyder Estate
 - f. Resolution for 'Right to Know' regarding meeting recordings
5. Treasurer Report
 - a. October invoices
 - b. Financial report for October 2025
 - c. Transfer money into PLGIT investment account
8. Executive Secretary Report
 - a. PPL Spreadsheet
 - b. Transfer of property list
 - c. Executive Secretary candidate interviews
9. PTS Report
 - a. John Keller's report on Supervisor's meeting

New Business

Old Business

Grease trap inspections

Craig Klinefelter, 206 Schoolhouse Road – modular home to be delivered Nov/Dec 2025.

Letter to Township Supervisors regarding 2 candidates for PTMA board

Open Items

200 Schoolhouse Road renovation

Motion to accept the itinerary with all additional items as they arise.

Adjournment

Next PTMA meeting, Wednesday, December 3, 2025 @ 7pm

JOAC meeting Wednesday, January 14, 2026, 6:30pm