

Annual Audit and
Financial Report
(DCED-CLGS-30)

December 31,
2023

Penn Township,
Perry County



INDEPENDENT AUDITOR'S REPORT

Board of Supervisors
Penn Township, Perry County
Perry County, Pennsylvania

President Judge of the Court of Common Pleas

Secretary of the Department of Community and Economic Development

Opinion

We have audited the accompanying modified cash basis financial statements of Penn Township, Perry County, Pennsylvania, which comprise the balance sheet as of December 31, 2023, and the related statement of revenues and expenditures, debt statement and statement of capital expenditures for the year then ended, and the related notes to the financial statements in the format prescribed by the Department of Community and Economic Development of the Commonwealth of Pennsylvania.

In our opinion, the financial statements referred to above present fairly, in all material respects, the modified cash basis financial position of the Penn Township, Perry County, Pennsylvania, as of December 31, 2023, and the changes in the modified cash basis financial position and related debt statement and statement of capital expenditures for the year then ended, in accordance with the financial reporting provisions of the modified cash basis of accounting within the format prescribed by the Department of Community and Economic Development of the Commonwealth of Pennsylvania described in Note 1.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Penn Township, Perry County, Pennsylvania and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting within the format prescribed by the Department of Community and Economic Development of the Commonwealth of Pennsylvania, which is a basis of accounting other than accounting principles generally accepted in the United States of America. As a result, the financial statements may not be suitable for another purpose. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the modified cash basis of accounting within the financial reporting provisions of the Department of Community and Economic Development of the Commonwealth of Pennsylvania described in Note 1, and for determining that the modified cash basis of accounting is an acceptable basis for preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Penn Township, Perry County's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Penn Township, Perry County's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings and certain internal control related matters that we identified during the audit.

Restriction on Use

This report is intended solely for the information and use of the Board of Supervisors, management of Penn Township, Perry County, President Judge of the Court of Common Pleas, and the Secretary of the Department of Community and Economic Development of the Commonwealth of Pennsylvania and is not intended to be and should not be used by anyone other than those specified parties.

Smith & Elliott Deams Company, LLC

Chambersburg, Pennsylvania
December 15, 2025

2023 MUNICIPAL ANNUAL AUDIT AND FINANCIAL REPORT

500635 PENN TWP, PERRY COUNTY

PENN TWP, PERRY County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2023

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

REVENUES

Taxes									
301.00	Real Estate Taxes	168,564	111,014						279,578
305.00	Occupation Taxes (levied under municipal code)								
308.00	Residence Taxes (levied by cities of the 3rd Class)								
309.00	Regional Asset District Sales Tax (Allegheny County municipalities only)								
310.00	Per Capita Taxes	7,763							7,763
310.10	Real Estate Transfer Taxes	174,216							174,216
310.20	Earned Income Taxes / Wage Taxes	411,517							411,517
310.30	Business Gross Receipts Taxes								
310.40	Occupation Taxes (levied under Act 511)	5,755							5,755
310.50	Local Services Tax **	56,282							56,282
310.60	Amusement / Admission Taxes								
310.70	Mechanical Device Taxes								
310.90	Other: _____								
	Other: _____								
Total Taxes		824,097	111,014						935,111

Licenses and Permits									
320-322	All Other Licenses and Permits	80							80
321.80	Cable Television Franchise Fees	22,360							22,360
Total Licenses and Permits		22,440							22,440

Fines and Forfeits									
330-332	Fines and Forfeits	3,851							3,851
Total Fines and Forfeits		3,851							3,851

PENN TWP, PERRY County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2023

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REVENUES

Interest, Rents and Royalties									
341.00	Interest Earnings	81,389	21,703	20,500				57,126	180,718
342.00	Rents and Royalties	9,751							9,751
Total Interest, Rents and Royalties		91,140	21,703	20,500				57,126	190,469

Federal									
351.03	Highways and Streets	137,573		21,698					159,271
351.09	Community Development								
351.00	All Other Federal Capital and Operating Grants								
352.01	National Forest								
352.00	All Other Federal Shared Revenue and Entitlements								
353.00	Federal Payments in Lieu of Taxes								
Total Federal		137,573		21,698					159,271

State									
354.03	Highways and Streets	25,795		4,068					29,863
354.09	Community Development								
354.15	Recycling / Act 101								
354.00	All Other State Capital and Operating Grants								
355.01	Public Utility Realty Tax (PURTA)	741							741
355.02-355.03	Motor Vehicle Fuel Tax (Liquid Fuels Tax) and State Road Turnback		151,865						151,865
355.04	Alcoholic Beverage Licenses	800							800
355.05	General Municipal Pension System State Aid	4,195							4,195
355.07	Foreign Fire Insurance Tax Distribution	19,182							19,182
355.08	Local Share Assessment/Gaming Proceeds								
355.09	Marcellus Shale Impact Fee Distribution								

PENN TWP, PERRY County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2023

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REVENUES

State									
355.00	All Other State Shared Revenues and Entitlements								
356.00	State Payments in Lieu of Taxes	2,979							2,979
Total State		53,692	151,865	4,068					209,625

Local Government Units									
357.03	Highways and Streets								
357.00	All Other Local Governmental Units Capital and Operating Grants								
358.00	Local Government Unit Shared Payments for Contracted Intergovernmental Services								
359.00	Local Governmental Units and Authorities Payments in Lieu of Taxes								
Total Local Government Units									

Charges for Service									
361.00	General Government	4,619							4,619
362.00	Public Safety	4,665							4,665
363.20	Parking								
363.00	All Other Charges for Highway & Street Services								
364.10	Wastewater / Sewage (including connection / tapping fees, sewer usage charges, reserve capacity fee, etc.)								
364.30	Solid Waste Collection and Disposal Charge (trash)								
364.60	Host Municipality Benefit Fee for Solid Waste Facility								
364.00	All Other Charges for Sanitation Services								
365.00	Health								
366.00	Human Services								
367.00	Culture and Recreation	804							804
368.00	Airports								

PENN TWP, PERRY County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2023

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

REVENUES

Charges for Service								
369.00	Bars							
370.00	Cemeteries							
372.00	Electric System							
373.00	Gas System							
374.00	Housing System							
375.00	Markets							
377.00	Transit Systems							
378.00	Water System							
379.00	All Other Charges for Service							
Total Charges for Service		10,088						10,088

Unclassified Operating Revenues								
383.00	Special Assessments							
386.00	Escheats (sale of personal property)							
387.00	Contributions and Donations from Private Sectors	395						395
388.00	Fiduciary Fund Pension Contributions						518	518
389.00	All Other Unclassified Operating Revenues	1,970						1,970
Total Unclassified Operating Revenues		2,365					518	2,883

Other Financing Sources								
391.00	Proceeds of General Fixed Asset Disposition							
392.00	Interfund Operating Transfers	50,237						50,237
393.00	Proceeds of General Long-Term Debt							
394.00	Proceeds of Short Term-Debt							

PENN TWP, PERRY County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2023

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REVENUES

Other Financing Sources									
395.00	Refunds of Prior Year Expenditures	9,452							9,452
Total Other Financing Sources		59,689							59,689

TOTAL REVENUES

1,204,935	284,582	46,266				57,644	1,593,427
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EXPENDITURES

General Government									
400.00	Legislative (Governing) Body	4,718							4,718
401.00	Executive (Manager or Mayor)								
402.00	Auditing Services / Financial Administration	3,610							3,610
403.00	Tax Collection	9,004	7,642						16,646
404.00	Solicitor / Legal Services	14,955							14,955
405.00	Secretary / Clerk	122,427							122,427
406.00	Other General Government Administration	2,267							2,267
407.00	IT-Networking Services-Data Processing								
408.00	Engineering Services	5,312							5,312
409.00	General Government Buildings and Plant	46,781							46,781
Total General Government		209,074	7,642						216,716

Public Safety

410.00	Police								
411.00	Fire	19,182	130,847						150,029
412.00	Ambulance / Rescue	35,000							35,000
413.00	UCC and Code Enforcement	8,395							8,395

PENN TWP, PERRY County
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EXPENDITURES

Public Safety									
414.00	Planning and Zoning	17,192							17,192
415.00	Emergency Management and Communications	45							45
416.00	Militia and Armories								
417.00	Examination of Licensed Occupations								
418.00	Public Scales (weights and measures)								
419.00	Other Public Safety								
Total Public Safety		79,814	130,847						210,661

Health and Human Services									
420.00-425.00	Health and Human Services	386							386
Total Health and Human Services		386							386

Public Works - Sanitation									
426.00	Recycling Collection and Disposal								
427.00	Solid Waste Collection and Disposal (garbage)								
428.00	Weed Control								
429.00	Wastewater / Sewage Treatment and Collection	2,860							2,860
Total Public Works - Sanitation		2,860							2,860

Public Works - Highways and Streets									
430.00	General Services - Administration	126,065							126,065
431.00	Cleaning of Streets and Gutters								
432.00	Winter Maintenance – Snow Removal	8,052							8,052
433.00	Traffic Control Devices	2,129							2,129
434.00	Street Lighting	2,484							2,484

PENN TWP, PERRY County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2023

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

EXPENDITURES

Public Works - Highways and Streets

435.00	Sidewalks and Crosswalks								
436.00	Storm Sewers and Drains	3,008							3,008
437.00	Repairs of Tools and Machinery	26,604							26,604
438.00	Maintenance and Repairs of Roads and Bridges	190,687	29,942	34,847					255,476
439.00	Highway Construction and Rebuilding Projects	180,530	26,290						206,820
Total Public Works - Highways and Streets		539,559	56,232	34,847					630,638

Other Public Works Enterprises

440.00	Airports								
441.00	Cemeteries								
442.00	Electric System								
443.00	Gas System								
444.00	Markets								
445.00	Parking								
446.00	Storm Water and Flood Control								
447.00	Transit System								
448.00	Water System								
449.00	Water Transport and Terminals								
Total Other Public Works Enterprises									

Culture and Recreation

451.00	Culture-Recreation Administration	3,574							3,574
452.00	Participant Recreation								
453.00	Spectator Recreation								
454.00	Parks	16,847							16,847

PENN TWP, PERRY County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2023

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

EXPENDITURES

Culture and Recreation									
455.00	Shade Trees								
456.00	Libraries								
457.00	Civil and Military Celebrations								
458.00	Senior Citizens' Centers								
459.00	All Other Culture and Recreation								
Total Culture and Recreation		20,421							20,421

Community Development									
461.00	Conservation of Natural Resources								
462.00	Community Development and Housing								
463.00	Economic Development								
464.00	Economic Opportunity								
465-469	All Other Community Development								
Total Community Development									

Debt Service									
471.00	Debt Principal (short-term and long-term)		15,543						15,543
472.00	Debt Interest (short-term and long-term)		1,461						1,461
475.00	Fiscal Agent Fees								
Total Debt Service			17,004						17,004

Employer Paid Benefits and Withholding Items									
481.00	Employer Paid Withholding Taxes and Unemployment Compensation	16,611							16,611
482.00	Judgments and Losses								
483.00	Pension / Retirement Fund Contributions	718							718

PENN TWP, PERRY County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2023

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

EXPENDITURES

Employer Paid Benefits and Withholding Items									
484.00	Worker Compensation Insurance	12,388							12,388
487.00	Other Group Insurance Benefits	54,222							54,222
Total Employer Paid Benefits and Withholding Items		83,939							83,939

Insurance									
486.00	Insurance, Casualty, and Surety	16,449							16,449
Total Insurance		16,449							16,449

Unclassified Operating Expenditures									
488.00	Fiduciary Fund Benefits and Refunds Paid							12,307	12,307
489.00	All Other Unclassified Expenditures	1,953							1,953
Total Unclassified Operating Expenditures		1,953						12,307	14,260

Other Financing Uses									
491.00	Refund of Prior Year Revenues	921							921
492.00	Interfund Operating Transfers	32,643	17,594						50,237
493.00	All Other Financing Uses							2,579	2,579
Total Other Financing Uses		33,564	17,594					2,579	53,737

TOTAL EXPENDITURES	988,019	229,319	34,847					14,886	1,267,071
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EXCESS/DEFICIT OF REVENUES OVER EXPENDITURES	216,916	55,263	11,419					42,758	326,356
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PENN TWP
December 31, 2023

DEBT STATEMENT											
OUTSTANDING BONDS AND NOTES											
Listed below are all currently outstanding bond and note issues according to our files, excluding bond issues redeemed or refunded and defeased. Please show the principal payments and make any other necessary corrections and additions.											
Purpose	Bond (B) Capital Lease (C) Lease Rental (L) Note (N)	Issue Year (yyyy)	Maturity Year (yyyy)	Original Amount of Issue	Outstanding Beginning of Year (1)	Principal Incurred This Year	Principal Paid This Year	Current Year Accretion on Compound Interest Bonds	Outstanding at Year End (1)	Plus (less) Unamortized Premium (Discount)	Total Balance
General Obligation Bonds and Notes											
Revenue Bonds and Notes											
Lease Rental Debt											
Backhoe	Capital Leases	2019	2024	74,452	31,800		15,543		16,257		16,257
Other											

(1) - excludes unamortized premium/discount	Total bonds and notes outstanding	16,257
	Capitalized lease obligations	0
	Net debt	16,257

PENN TWP, PERRY County
STATEMENT OF CAPITAL EXPENDITURES
December 31, 2023

Category	Capital Purchases	Capital Construction	Total
Community Development			
Electric			
Fire			
Gas System			
General Government	8,279		8,279
Health			
Housing			
Libraries			
Mass Transit			
Parks			
Police			
Recreation			
Sewer			
Solid Waste			
Streets / Highways	36,374	1,023,692	1,060,066
Water			
Other: _____			
TOTAL CAPITAL EXPENDITURES	44,653	1,023,692	1,068,345

EMPLOYEE COMPENSATION

Total salaries, wages, commissions, etc. paid this year (including all employees and elected officials) 190,648

PENN TOWNSHIP, PERRY COUNTY
Notes to Financial Statements
December 31, 2022

NOTE 1 BASIS OF ACCOUNTING

The financial statements are prepared on the accrual/modified accrual basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The underlying basis of accounting used to record transactions is similar to that prescribed by accounting principles generally accepted in the United States of America, however the financial data is presented within the accompanying annual financial report which is prepared for the purpose of complying with rules and regulations of the Department of Community and Economic Development of the Commonwealth of Pennsylvania, does not include supporting disclosures, government-wide statements, or cash flow statements, if applicable, and is not intended to be a complete presentation of Penn Township, Perry County, Pennsylvania assets, liabilities, revenues and expenses.