

# **PENN TOWNSHIP MUNICIPAL AUTHORITY**

102 Municipal Building Road, Duncannon, PA 17020

**Wednesday, January 7, 2026 @ 19:00 (7pm)**

**Visitors wishing to speak should indicate after your name on the sign-up sheet. Visitors receive 5 minutes under Recognition of Visitors. The Authority has the discretion to extend the time limit.**

**The meeting is recorded for minutes preparation. The approved minutes are posted on the Penn Township Website.**

**1900 (7pm) Call to Order, Pledge of Allegiance, and a Moment of Silence**

**Minutes – December 3, 2025, meeting**

## **Visitors**

## **Reports from Professional Staff**

1. Operator's Report
  - a. Coyne CES ZerOdor order
  - b. Quote for new blower for Kinkora WWTP
  - c. Revised repair list for water meters
  - d. Status of 300 New Bloomfield Road connect to sewer
  - e. SEO (Herbie Stoner) findings for 1003 State Road discharge – grinder pump
  - f. Update on Stone Mill water leak
  - g. Repair update on Schoolhouse Road lift station
  - h. Weatherhead at Main Street bridge – heat tape project
2. Field Representative
3. Engineer Report
  - a. Sunshine Hill Phase I – Leftover grant money and additional work
  - b. Stone Mill Estates Well – Solicitor to draft easement restrictions
4. Solicitor - Dennis Shatto, Esquire
  - a. Delinquent Accounts
  - b. New contract with Transitions Health Care at Allen's Cove
  - c. Morrison Deed of Dedication
  - d. Contract with Penn Township for snow removal/salt for Cove & Kinkora WWTP
5. Treasurer Report
  - a. December invoices
  - b. Financial report for November and December 2025
  - c. Insurance status from water leak at Stone Mill Water Plant
  - d. Escrow invoice to Longenecker's Hatchery - received
  - e. Mid Penn/PLGIT wire transfer status - complete
8. Executive Secretary Report
  - a. PPL Spreadsheet
  - b. Transfer of property list
9. PTS Report
  - a. Update on 220 Schoolhouse Road – camper

## **New Business**

Status of executive secretary applications  
Order control building status – Schoolhouse Road (Snyder)  
Status of re-appointment for Robert Harbold to PTMA board

## **Open Items**

200 Schoolhouse Road renovation  
206 Schoolhouse Road, modular home to be delivered Nov/December 2025

**Motion to accept the itinerary with all additional items as they arise.**

## **Adjournment**

**Next PTMA meeting, Wednesday, February 4, 2026 @ 7pm**

**JOAC meeting Wednesday, January 14, 2026, 6:30pm**