

PENN TOWNSHIP MUNICIPAL AUTHORITY

102 Municipal Building Road, Duncannon, PA 17020

Wednesday, February 4, 2026 @ 19:00 (7pm)

Visitors wishing to speak should indicate after your name on the sign-up sheet. Visitors receive 5 minutes under recognition of Visitors. The Authority has the discretion to extend the time limit.

The meeting is recorded for minutes preparation. The approved minutes are posted on the Penn Township website.

1900 (7pm) Call to order, Pledge of Allegiance, and a moment of silence

Minutes – January 7th meeting

Visitors

Reorganization

1. Chairman
2. Vice-chairman
3. Secretary
4. Executive secretary
5. Treasurer
6. Asst. secretary/Asst. treasurer
7. Legal firm
8. Engineering firm
9. Financial depositories
10. Right to know officer
11. Check signers

Reports from Professional Staff

1. Operator's Report
 - a. Coyne CES ZerOdor order
 - b. Quote for new blower for Kinkora WWTP
 - c. Revised repair list for water meters
 - d. SEO (Herbie Stoner) findings for 1003 State Road discharge – grinder pump
 - e. Repair update on 220 Schoolhouse Road lift station
 - f. Status of 303 New Bloomfield Road home sewer connection
2. Field Representative
 - a. Signed contract w/insurance Backdraft Excavating LLC
3. Engineer Report
 - a. Sunshine Hill Phase I – leftover grant money and additional work
 - b. Stone Mill Estates Well – solicitor to draft easement restrictions
4. Solicitor – Murray Weed, Esquire
 - a. Delinquent accounts
 - b. New contract with Transitions Health Care at Allen's Cove
 - c. Morrison Deed of Dedication
5. Treasurer Report
 - a. January invoices
 - b. Financial report for November, December 2025 & January 2026
8. Executive Secretary Report
 - a. PPL spreadsheet
 - b. Transfer of property list
9. PTS Report

New Business

Status of executive secretary job applications
Rent for municipal authority office

Open Items

Schoolhouse Road renovation
206 Schoolhouse Road, modular home to be delivered Nov/December 2025

Motion to accept the itinerary with all additional items as they arise.

Adjournment

Next PTMA meeting, Wednesday, March 4, 2026 @ 7pm

JOAC meeting scheduled for Wednesday April 8, 2026 @ 6:30pm at Duncannon Borough building.