

Penn Township

Newsletter

Spring 2026



100 Municipal Building Road
Duncannon, PA 17020

Monday – Friday

8:00am – 4:30pm

(717)834-5281

Office@penntwp.us

Supervisors

Chairman Karen Potteiger

Vice Chairman Forrest Woodward

John J. Keller



Find us on Facebook!



Welcome Supervisor John J. Keller!

John Keller was elected to the Penn Township Board of Supervisors in November 2025. He brings almost two decades of experience from an urban municipal authority, four decades as a mass transit union leader and three decades as CFO of a financial institution. He has served on the Penn Township Municipal Authority for many years. He moved to the township in 1999 and has been retired since 2014.

“My primary goal as township supervisor is to foster a transparent local government by increasing communication channels with residents and encouraging active community participation in decision making. I am dedicated to ensuring the long-term fiscal health of our township by balancing our budget and optimizing tax dollars. My goal is to guide the sustainable growth of our township by balancing necessary development with the preservation of our community’s character and natural resources.”



CALENDAR

Spring & Summer

2026

March 4 – Penn Township Municipal Authority Meeting 7pm
March 10 – Fire Committee Meeting 5:30pm
March 10 - Park and Rec Meeting 7pm
March 16 - Planning Commission Workshop 6pm Meeting 7pm
March 28 – Chicken BBQ 11am-1:30pm/Craft Fair 11am-2pm
March 31- Penn Township Supervisors Meeting 7pm
April 1 - Penn Township Municipal Authority Meeting 7pm
April 3 – Good Friday - Office Closed
April 14 - Park and Rec Meeting 7pm
April 20 - Planning Commission Workshop 6pm Meeting 7pm
April 28 - Penn Township Supervisors Meeting 7pm
May 6 - Penn Township Municipal Authority Meeting 7pm
May 12 - Park and Rec Meeting 7pm
May 18 - Planning Commission Workshop 6pm Meeting 7pm
May 21 – Senior Lunch 11am-1pm
May 25 – Memorial Day Office Closed
May 26 - Penn Township Supervisors Meeting 7pm
June 3 - Penn Township Municipal Authority Meeting 7pm
June 9 – Fire Committee Meeting 5:30pm
June 9 - Park and Rec Meeting 7pm
June 15 - Planning Commission Workshop 6pm Meeting 7pm
June 18 - Senior Lunch 11am-1pm
June 30 – Penn Township Supervisors Meeting 7pm
July 1 - Penn Township Municipal Authority Meeting 7pm
July 3 – July 4th Observed - Office Closed
July 14 - Park and Rec Meeting 7pm
July 16 - Senior Lunch 11am-1pm
July 20 - Planning Commission Workshop 6pm Meeting 7pm
July 28 – Penn Township Supervisors Meeting 7pm
August 5 - Penn Township Municipal Authority Meeting 7pm
August 11 - Park and Rec Meeting 7pm
August 17 - Planning Commission Workshop 6pm Meeting 7pm
August 20 – Senior Lunch 11am-1pm
August 25 – Penn Township Supervisors Meeting 7pm
September 2 - Penn Township Municipal Authority Meeting 7pm
September 7 – Labor Day - Office Closed
September 8 – Fire Committee Meeting 5:30pm
September 8 - Park and Rec Meeting 7pm
September 17 – Senior Lunch 11am-1pm
September 21 - Planning Commission Workshop 6pm Meeting 7pm
September 29 – Penn Township Supervisors Meeting 7pm

***Calendar is subject to change. Please visit our website penntownship.net for an up-to-date calendar. ***



**JORY M.
GLASER**

Branch Manager

glaserj
@members1st.org

(717) 834-4002 ext. 74501



MEMBERS 1st
FEDERAL CREDIT UNION

In Memory of Paul Liddick Sr.

Paul dedicated many years of service to Penn Township and the Penn Township Municipal Authority.

His commitment, hard work, and steady presence made a lasting impact on our community. We are deeply grateful for all he contributed, and he will be truly missed.



Penn Township Municipal Authority

102 Municipal Building Road
Duncannon, PA 17020
717-834-6926

-  The PTMA meetings are held on the first Wednesday of the month at 7pm.
-  If your sewer or water is malfunctioning, you must notify the PTMA immediately.
-  Please keep meters free from obstacles, including brush, limbs, and fences.
-  The PTMA offers grinder pumps to residents of Penn Township at a discounted rate.
-  If you are dropping a payment into the drop box, please put it in an envelope with the accompanying bill.

Code Enforcement

Meet our Operations Coordinator, Justin Hayman! He is also our Code Enforcement Officer. He is responsible for conducting periodic inspections of the township for possible code violations. You may see him out and about, in the office, or working with the Public Works Department.

If you have a complaint or concern, please call Justin at 717-363-3674, or email him at jhayman@penntwsp.onmicrosoft.com.



Ordinance Highlight

Burning Ordinance 2018-07 Highlights: General Prohibitions:

No fire shall be allowed to burn unattended without a responsible adult always being present and without readily available fire-extinguishing apparatus. Burning of garbage or recyclables is prohibited. All fires must be a minimum of 10 feet away from any structure or fence constructed with combustible materials, as well as any vehicles. Portable fireplaces, fire pits, chimeneas, and grills may not be used on porches or decks unless the porch or deck is constructed from non-flammable materials and is not covered by a roof or other structure.

The township permits some types of open burning if such burning follows the general prohibitions and conditions listed in the ordinance. Before you open burn, please call the office. You must also call the county non-emergency line (717-582-4311) to report that you will be operating an open burn.

For full ordinance, please contact the office or visit Penntownship.net

Public Works

Limb Collection Day

Effective immediately, residents will no longer be allowed to drop off tree limbs and yard waste by the Public Works shed. There was an excessive amount of yard waste being dropped off that cannot be chipped. Starting in March 2026, the Township will have a limb pickup day on the last Monday of every month, weather dependent. You will need to call the office @ 717-834-5281 by the Thursday prior to be put on the schedule. Watch our Facebook page and Township website for updates and regulations.

Mailboxes

We want to address a common concern regarding mailbox damage following snow plowing operations. Please be advised that Penn Township is not responsible for repairing or replacing mailboxes that are knocked over or damaged because of the force, weight, or impact of snow being pushed from the roadway. We understand this can be frustrating, and we appreciate your cooperation and understanding as our employees work to keep roads safe and passable.

2026 Tax Collection

When you receive your 2026 tax bills, please send your payment to the tax collector as directed on your bill. The township office staff cannot take your tax payments, only the tax collector. If you live in the township, and you do not receive a 2026 Statement of Personal Taxes, please contact the office.

2026 Tax Collector Office hours @ Penn Township Office

February 11 th	11am – 1pm
February 25 th	4pm – 5:30pm
March 11 th & March 25 th	11am – 1pm
March 18 th & 31 st	4pm – 5:30pm

If you would like to drop off your taxes at a different time, please call 717-991-3670

Tax Collector Information:

Karole Bretz
33 Allander Drive, Duncannon, PA 17020
717-991-3670

Why Zoning, Why?

Why do we need zoning?

Zoning is crucial for separating incompatible land uses like factories from homes, protecting property values, ensuring public safety (traffic flow), and planning for essential services. Zoning creates functional neighborhoods that meet residents' needs and preserves natural resources.

What are the zones in Penn Township?

Forest Conservation: *Designed to protect areas in the township for the preservation and conservation of the natural environment and to permit and encourage the retention of open space, floodplain areas of streams, creeks, and drainage ways, and open land uses located to constitute a harmonious and appropriate part of the physical development of the township.*

Agricultural Rural: *Composed of those areas in the Township whose predominant land use is agriculture and scattered low density residential. All lands within the Agriculture/Rural District are located within an area where land is used for agricultural production. Residents and of property in this district may be subject to some common characteristics of agriculture which are sometimes regarded as objectionable, including but not limited to odor, dust, night, holiday, early morning and weekend operations, noise, use of roads by oversized agricultural equipment, the storage and disposal of manure, the application of fertilizers, herbicides, etc.*

R-1 Low Density Residential: *Designed to accommodate low density development and is composed of areas in the Township where such development already exists or is desired to be located. The regulations for these districts are intended to protect and stabilize the prevailing characteristics and promote a safe and healthful environment for family life. To these ends, development is limited to low density.*

R-2 High Density Residential: *Designed to encourage the upkeep of existing development and the development of new properties; foster conversion of larger dwellings, where applicable, for use into smaller household units; and allow flexibility in planning and induce creative and economic methods of residential development to provide housing opportunities for existing and future Township residents.*

Industrial: *Designed to preserve and utilize the land most suitable for industrial uses that will or can be made compatible with the use of the surrounding land. The regulations of this district are intended to ensure compatibility with the surrounding districts and to encourage the harmonious and appropriate physical development of the Township. New residential development is excluded from this district, both to protect residences from an undesirable environment and to ensure the reservation of adequate areas for industrial development.*

Commercial District: *Designed to provide areas for commercial uses with special location and site requirements, and which are not always compatible with residential areas.*

Mixed Use Commerce: *Promotes a compatible combination of light industrial, professional and commercial uses in an environment where such uses can complement each other and the surrounding environs.*

Flood Plain: *Shall encompass all lands and land developments within the Township of Penn which are located within the boundary of a flood plain area as shown on the Flood Insurance Rate Map.*

Steep Slopes Overlay: *Promotes the public health, safety and welfare by the protection of steep slope areas, which are subject to erosion when disturbed and which exacerbate storm water run-off problems during and following construction.*

Park & Recreation

Chicken BBQ

March 28, 2026

11am-1:30pm or sold out

100 Municipal Building Road

**\$12 - Dinner (1/2 Chicken,
Baked Potato, Applesauce, & Roll)**

\$8 - 1/2 Chicken Only

**Tickets can be purchased at the
township building or at the**

FOOD Bldg BBQ until sold out.

Senior Lunches

*Senior Lunches will be the 3rd
Thursday of each month from
May until October.*



Spring Craft Fair

March 28, 2026

11:00am-2:00pm

100 Municipal Building Road

\$20 per table

Set up 9:30am

Please call 717-834-5281 to Sign Up





NOTARY

Notary services are available in the township office.

Please call 717-834-5281 to make an appointment.

** We do not offer any vehicle services**

EMERGENCY

ALERTS

If you do not receive emergency alerts from Penn Township, please call 717-834-5281 to be added to our RAVE alert system.



We have rooms and pavilions to rent for your next party!

Large Room Fee - \$80

Small Room Fee - \$40

Call the office to rent a room

717-834-5281



Large Pavilion - \$80

Small Pavilion - \$55

Call Karen Tilkens to rent a pavilion

717-579-8090





Recycling



Sylvester's Recycling Bags

You can now purchase Sylvester's recycling bags at the township office building for \$4/each. When you fill a bag, bring it back to the township building and place it in the recycling dumpster out front.

A portion of the profit will benefit Park & Recreation.

Recycling Center

Located near the entrance to Hawk Rock Trail. Second Saturday of each month. 8am-10am.

You will be asked for identification as proof of residency when dropping off.

The following items can be placed together in a bag or box:

- ♻ Steel cans
- ♻ Aluminum (cat food, foil)
- ♻ Plastics (Identified with #)
- ♻ Paper (junk mail, ads, etc.)
- ♻

The following items must be separated:

- ♻ Aluminum beverage cans
- ♻ Newspapers – tied or in paper bags
- ♻ Cardboard

The following items will not be accepted:

- !! Glass, books
- !! Electronics
- !! Batteries
- !! Light bulbs
- !! Styrofoam
- !! Other metal
- !! Dirty items
- !! Non-recyclable items

All recyclables should be clean, and all containers should be crushed

Volunteer Opportunities

Would you like to serve your community by volunteering? The Zoning Hearing Board and the Planning Commission need alternates. This means that you would still attend the monthly meetings, but you would only vote if there were not a quorum. If you are interested, please contact the office or come to a meeting.

Planning Commission News

The Penn Township Planning Commission is working on an amendment of the Zoning Ordinance. The Planning Commission meets on the 3rd Monday of each month. The public workshop starts at 6pm, and the meeting starts at 7pm. They want your input!

ARE YOU PREPARED FOR AN EMERGENCY?

The Pennsylvania Emergency Management Agency provides essential tips for residents to prepare for emergencies effectively.

- Develop a family emergency plan that includes communication methods and meeting locations. Assemble a supply kit with essentials like water, food, and first aid items. Stay informed by signing up for local alerts and ensuring your phone can receive emergency notifications. Familiarize yourself with evacuation routes and pet plans, and secure important documents, considering digital copies for safety.
- Review insurance policies to ensure adequate disaster coverage and take measures to strengthen your home, such as securing heavy furniture. Address specific needs for children, older adults, and family members with disabilities. Prepare for power outages by having backup power sources for medical devices and knowing how to store medications safely.
- Educate all household members about the emergency plan and the use of supplies. Engage with your community by joining or starting a preparedness group. Regularly practice and review your emergency plan to ensure everyone knows their roles. Taking these proactive steps can significantly enhance family safety during emergencies.

Pennsylvania's top three threats are floods, fire, and winter storms.

<https://www.pa.gov/agencies/ready/hazards>

How will you protect yourself and your family if disaster strikes? What if your family is not together when the emergency happens? How will you contact each other and get back together? Explore different scenarios now so you can jump right into action when seconds count.

<https://www.pa.gov/agencies/ready/get-prepared/make-a-plan>

You probably already have a lot of the supplies that would help you in an emergency. It's just a matter of getting them all together and adding the missing pieces.

<https://www.pa.gov/agencies/ready/get-prepared/gather-supplies>

History Highlight

Penn Township, a 21-square-mile area at the meeting point of the Juniata and Susquehanna Rivers, was officially established in 1840 from portions of Tyrone, Rye, and Wheatfield Townships. Early settlers built mills, ironworks, and small industries along local creeks, relying on ferries, such as Clark's Ferry and Baskins' Ferry, for river crossings, until bridges were constructed.

Transportation shaped much of the Township's development. The Pennsylvania Railroad laid track through the area in the mid-1800s, with the first locomotive arriving in 1849. The line later became part of Penn Central, then Conrail, and eventually was divided between CSX and Norfolk Southern in 1999.

Education began with small one-room schoolhouses, including the early Union Schoolhouse in Petersburg (now Duncannon). These were eventually replaced by the Penn Township School, built in 1929 on Carver's Hill. After closing in 1972, the building became the Township's municipal and recreation center.

If you have historic photographs or historic information about Penn Township, please email office@penntwp.us and we may feature your submission in our next newsletter.



DUNCANNON EMERGENCY MEDICAL SERVICES

16 Shermanta Drive - Duncannon, PA 17020 - www.dems29.com
(717) 834-5904 - Fax (717) 834-9346

2026 Sunday Dinner Schedule

SUNDAY FEBRUARY 15, 2026

Pork & Sauerkraut, Lima Beans, Mashed Potatoes

SUNDAY MARCH 15, 2026

Roast Beef, Peas, Mashed Potatoes

SUNDAY APRIL 12, 2026

BBQ Ribs, Green Beans, Macaroni & Cheese, Mashed Potatoes

-NO DINNER IN MAY-

SUNDAY JUNE 21, 2026

Steak, Corn, Mashed Potatoes

SUNDAY JULY 26, 2026

Baked Chicken & Filling, Peas, Mashed Potatoes

Dinners Include Rolls, Punch, Water, Coffee, & Delicious Desserts!

Menu subject to change, based on availability of ingredients

11:00AM - 1:30PM

(Or Until Sold Out)

Adults (13 & Older): \$15.00

Children 5-12 Years Old: \$10.00

Children 4 & Under: Free



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TAKE-OUT AVAILABLE
CALL (717)834-5606
111 BARNETT DRIVE DUNCANNON PA 17020**

Perry County Recreation Association



PCRA is one of the outdoor recreational facilities in Penn Township. You will enjoy camping, fishing, picnicking, and swimming. You can even become a member and benefit from access to our archery range, Shermans Creek and to our grounds for walking and hiking. You can also take advantage of discounted pavilion rentals and camping. The rates are very reasonable, so take advantage of it soon!

WANT A JOB THAT'S COOL? DRIVE KIDS TO SCHOOL!

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