

**PENN TOWNSHIP, PERRY COUNTY**

**FEE SCHEDULE**

**BE IT KNOWN AND IT IS HEREBY RESOLVED** by the Board of Supervisors of Penn Township, Perry County, Pennsylvania, that, pursuant to the grant of powers set forth in the Second-Class Township Code and/or municipal codes passed by the General Assembly of the Commonwealth of Pennsylvania, the Schedule of Fees for Penn Township, Perry County, is as follows:

**ADMINISTRATION**

Mailing Fee	Actual Postage
Copies per page	\$.25
Returned checks	Bank charge plus \$25
Late Fee for invoices	1.5% monthly or 18% annually
Notary	\$5 plus \$10 administrative fee per signature
Fax	N/A

**ROOM RENTALS**

Small Room	\$50
Large Room	\$110

**BUILDING PERMITS**

\*Building Permit fees will be in accordance with the fee schedule of the Township's Third party inspection agency.

\*Uniform Construction Code fees will be in accordance with The Department of State's fee schedule.

Township Administrative Fee	\$30
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**UNIFORM CONSTRUCTION CODE BOARD OF APPEALS**

UCC Hearing	\$1,000
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**HIGHWAY OCCUPANCY PERMITS**

\*Driveway, Street Cut, and Utility Permit fees will be in accordance with PennDOT's fee schedule.

Paving Permit	\$15
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**WIRELESS FEES**

Connection Fee	\$125
Tower Base Permit Fee – Escrow	\$500
Non-Tower Permit Fee – Escrow	\$500

**COMMUNICATIONS RIGHT-OF-WAY FEES**

Administrative Fee	\$50
Right of Way Management Fee (Per Linear foot of aerial or underground Facilities.	\$0.50
Annual Fee	\$400

**ENGINEERING AND LEGAL FEES**

For review of plans by the Township Engineer or Solicitor, or any other expenses related to the plans, the fee will be the actual fee charged by the Engineering Firm, Solicitor, or other agency, and any applicable late fees.

**SEWAGE ENFORCEMENT FEES**

Sewage Enforcement fees will be in accordance with the fee schedule of the Township's Sewage Enforcement Officer (SEO)

Appeals – As provided for under Section 72.26 (b) of the PA Sewage Facilities Act, Title 25, a person aggrieved by action of the SEO may appeal to the Board of Supervisors who shall hear such appeal. In filing the request for a hearing, the appellant shall submit the sum of \$1000 to cover the expenses of the Court Reporter, the SEO, and administrative costs.

**PEDDLER'S PERMIT**

Monthly Permit	\$50 per salesperson
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**SALES OF PUBLICATIONS**

See Copies

**SUBDIVISION AND LAND DEVELOPMENT PLAN SUBMISSION**

Minor Subdivision or Land Development	Filing Fee of \$55 plus \$20 per lot or equivalent dwelling unit
Preliminary Subdivision or Land Development	Filing Fee of \$55 plus \$20 per lot or equivalent dwelling unit
Final Subdivision or Land Development	Filing Fee of \$55 plus \$20 per lot or equivalent dwelling unit.

**Inspection Fee**

When the applicant is required to post performance guarantees as required by the Subdivision and Land Development Ordinance, an inspection fee shall be paid to Penn Township in the amount of ten (10) percent of the performance guarantee for cost of improvements of \$5,000 or greater, (i.e., streets, sidewalks, curbs, stormwater, and sanitary facilities.) Said fee shall be placed in an escrow account with any unused portion of the inspection fee returned to the applicant and any fees shall be paid to the Township prior to release of the bond.

**WATER FEASIBILITY REPORT APPLICATION**

Administration	\$50
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For review of plans by the Township Engineer or Solicitor, or any other expenses related to the report, the fee will be the actual fee charged by the Engineering Firm, Solicitor, or other agency.

**PUBLIC DEDICATION OF PARK AND RECREATION LAND**

Per Lot and/or unit proposed	\$700
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**STORMWATER REVIEW FEES**

For review of plans by the Township Engineer or Solicitor, or any other expenses related to the report, the fee will be the actual fee charged by the Engineering Firm, Solicitor, or other agency.

**ZONING FEES**

Zoning Permit - Permit fees will be in accordance with the fee schedule of the Township’s third-party inspection agency.

Curative Amendment	\$300
Appeals to Zoning Hearing Board	\$500
Variance	\$1,200
Conditional Uses	\$2,000
Change Zoning Ordinance or Map	\$500

**SIGN PERMITS - Zoning** Permit Fee Plus Below

Up to 25 Square Feet	\$25
26 to 50 Square Feet	\$50
51 to 75 Square Feet	\$75
76 to 100 Square Feet	\$100
101 to 150 Square Feet	\$150
151 to 200 Square Feet	\$200
201 to 250 Square Feet	\$250
251 to 300 Square Feet	\$300

**JUNK YARD LICENSING**

Annual License	\$750
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**SEXUALLY ORIENTED BUSINESS**

Business Permit – Annual	\$300
Employee License - Annual	\$40

**OPEN RECORDS POLICY**

Copies per page	\$.25
Large Copies (larger than 11x17)	Actual Cost
USB Drive	Actual Cost
Postage	Actual Cost

Note: The Township will require prepayment if the total fees are estimated to exceed \$100.00.

**PARK AND RECREATION BOARD FEES**

Small Pavilion (Use of Bathrooms)	\$ 55
Large Pavilion (Use of Bathrooms & Electric)	\$80
Concession Stand (Ball Teams)	\$1,200

**RESOLVED** this 5th day of January 2026 at a regularly scheduled meeting of the Board of Supervisors of Penn Township, Perry County, Pennsylvania.

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Karen Potteiger

ATTEST:

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Forrest Woodward

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Secretary

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John J. Keller