

**PENN TOWNSHIP MUNICIPAL AUTHORITY**  
**PERRY COUNTY**  
102 Municipal Building Road  
Duncannon, PA 17020

April 1, 2026

The Penn Township Municipal Authority (Authority) met on Wednesday, April 1, 2026, at the Penn Township Municipal Building. Chairman Robert Harbold called the meeting to order at 1900, 7:00 pm with the recitation of the *Pledge of Allegiance* and a moment of silence.

Authority members present:

Robert Harbold, Chairman  
CeCe Novinger, Vice-Chairman  
John Keller, Secretary  
Julie Mackey, Member  
Deb Upperman, Member

Professional staff present:

Steve Sauers, Operator, Envirotec  
Jim Lilley, Envirotec  
Shayne Koch, Envirotec  
Murray Weed, Solicitor, Johnson Duffie  
Bryan Leese, Engineer, Keller Engineering

Authority staff present:

Deb Upperman, Treasurer/Recording Secretary  
Kim Bankert, Executive Secretary

**Minutes**

CeCe Novinger/John Keller motioned to approve March 4, 2026, minutes with unanimous approval from the Authority.

**Visitors**

Justin Hayman, Codes Enforcement Officer/Operations Coordinator  
Corey Stone, Emergency Management Coordinator for Penn Township  
Mike Wolfersberger, Duncannon Borough Municipal Sewer Authority  
Helen King, Veolia  
Lori Kappen, GFT  
Ann & Mike Delancey, 327 Dellville Road  
Abby Dudley, 8 Monroe Lane  
Tiffanie Keck, 9 Monroe Lane  
Carl Fox, 5 Penn Manor Lane  
Jennifer Blouch, 8 Eisenhower Blvd.  
Matthew Lacklin, 11 Monroe Lane  
Ken Martz, 211 Dellville Road  
Mike Shearer, 6 Monroe Lane  
Kelly Palson, 8 Shearer Drive

Veolia:

Helen King discussed Veolia intentions to establish a water treatment intake at the base of Sherman's Creek and Susquehanna River. Helen King asked the Authority to send a revised letter to Larry Finnicum, Mid-Atlantic Regional President, Veolia Water Pennsylvania, stating the Authority's intent to utilize a future connection as a second source of supply. The future connection expects to supply 100,000 gallons a day (max day, 20-year planning period) and serve as a secondary water source. The intention is to work out a more formal agreement down the road for the allocation of the water. Robert Harbold said the Authority would review the letter. Lori Kappen with GFT, added that this proposed water treatment plant would also be a secondary water source for Duncannon Borough and Penn Township residents, not only the Business Campus in Duncannon.

Residents of Penn Township filled the meeting room to voice concerns to the Authority and Veolia that many wells in Duncannon are going dry. The residents' perception is this proposed water treatment plant could cause more water issues to the residents of Duncannon.

Corey Stone, who is also with the River Basin Commission, spoke of a preliminary investigation on how much water the Cogen and the marijuana plant at the business park are currently using for their operation. Corey is working to create a task force to discuss the water issues with Duncannon Borough and Penn Township. He also is looking at the businesses to recycle sewer water into usable water at the business park. Mike Wolfersberger with Duncannon Borough also talked about the aquifers that supply Duncannon area wells. The Authority suggested a separate workshop be scheduled to voice concerns.

Ethics forms:

Jen Blouch, township secretary, asked for the ethics forms to be returned to the township office by May 1<sup>st</sup> for Robert Harbold, Deb Upperman and CeCe Novinger. The treasurer confirmed these forms will be completed and submitted to the township office by May 1, 2026.

### **Operator's Report**

Steve Sauers with Envirotec submitted a written report dated April 1, 2026, for the board's review with Cove WWTP, Kinkora WWTP, Sunshine Hill water plant and Petersburg Commons water details.

Robert Harbold added comments regarding the main water line break at Butchershop Road. A new water line was installed to replace the broken water pipe. The emergency repair on the water line at Butchershop Road is expected to be completed by April 2, 2026.

A written report from Herb Stoner dated January 9, 2026, Sewage Enforcement Officer, was provided to the Authority, although Mr. Stoner could not offer the details on the grinder pump at 1003 State Road property. The treasurer will follow-up with Herb Stoner on the 1003 State Road grinder pump. He Also submitted a letter dated January 9, 2026, regarding the grinder pump issue at 1221 State Road.

A motion to approve the operator's report was made by Novinger/Keller with unanimous approval from the board.

### **Field Representative's Report**

Faulty water meter issues - Jim Lilley with Envirotec reported on the list of broken meters/meter buttons to the Authority. Mr. Lilley's list was not the most current list dated March 31, 2026, but it did list all the current issues with the meters. A new list was provided to Mr. Lilley with fencing and shed issues at Petersburg Commons and Stone Mill Estates that prevented the meter buttons to be accessed by the meter reader. CeCe Novinger noted communication must improve from the municipal authority office staff to keep the water meter list updated on all meter situations for Jim Lilley and the Authority. CeCe Novinger asked the solicitor to send out certified letters to the residences on the meter repair list that had not responded to earlier requests.

A motion was made to accept the field representative's report by Keller/Harbold with unanimous approval from the board.

### **Engineer's Report**

Refer to the written engineer's report dated April 1, 2026. Bryan Leese added comments on these issues from his report:

- Mid-State Paving is finishing the Sunshine Hill, Muhlenberg Avenue work, installing a new water line – this work will exhaust the grant money from Phase I.
- Bryan Leese spoke of the Reed & Associates, LLC proposal for hydrogeologic study for the well at the Stone Mill Estates. A motion to sign the new revised proposal for Reed & Associates was made by Novinger/Keller with Authority's approval. Robert Harbold signed the proposal. The time frame is May/June to get the study done by Bryan Leese.
- Murray Weed advised the Stone Mill well deed is filed.

A motion to accept the Engineer's Report was made by Keller/Novinger with unanimous approval from the Authority.

### **DMR's and Master Meter Report**

- Available for review in correspondence folder.

### **PTS Report**

- John Keller reported the scale house property on State Road was transferred to the township ownership from Perdix Fire Company. Steve Sauers will have the water at the scale house tested as required every month.
- The township road crew has been busy cleaning out the culverts and identifying areas on township roads that need repairs.
- A building inspection of the township office building is needed. John Keller noted they are waiting for one more bid from a vendor for inspection costs.
- A fire study has been completed for Penn Township.

A motion to accept the Penn Township Supervisor's report was made by Upperman/Mackey with unanimous approval from the Authority.

### **Solicitor's Report**

- Delinquent accounts – reviewed by Murray Weed.
- Brown court case - pending.
- Transitions Healthcare is contract is complete.

- Morrison deed of dedication is complete. Recently, Mr. Morrison contacted Murray Weed to request the dedication of 2 EDUs as a separate agreement for the 10 EDUs he purchased eleven years ago. The board discussed dedicating 2 EDUs to Mr. Morrison. The Authority approved the 2 EDUs with a stipulation that a 5-year term be added. A motion was made by Upperman/Mackey with unanimous approval by the Authority to approve dedicating 2 EDUs with a 5-year term limit at no additional charge. Murray Weed will negotiate the proposed 2 EDUs with Mr. Morrison.
- Water meter list – Murray Weed will send letters to the list of homeowners on the March 31<sup>st</sup> repair list as discussed with the Field Representative's report.
- A motion to modify the agenda to add two resolutions was made by Novinger/Mackey. The motion carried. Resolution 2026-01 (destroy records after retention of 7 years) and resolution 2026-02 (set public comment time limits during the official meeting). Keller/Novinger made a motion to adopt 2026-02 and was approved by the Authority. Murray Weed asked to have resolution 2026-03 approved to amend the Rates, Rules, and Regulations to add resolution 2026-01 and 2026-02. A motion was made to add two resolutions by Novinger/Keller with unanimous approval from the Authority.

### **Treasurer's Report**

- March monthly bills totaled \$73,395.38. A motion to pay the March bills was made by Novinger/Keller, with unanimous approval from the Authority.
- A motion was made by Novinger/Keller to approve the financial report for February 2026, subject to audit. The motion carried. The March financial report was not available for review at this meeting.

### **Executive Secretary's Report**

- PPL spreadsheet provided.
- Property Change of Ownership for February and March was provided for review.
- Grease trap letters – table for future meeting.

### **New Business**

- Check front doors after meetings to confirm they are completely latched. A complaint was received by a resident that one of the front doors was not correctly latched after an evening meeting.
- Old computer disposal: Murray Weed will prepare a resolution to dispose of two computers, a desktop printer, fax machine, and broken paper shredder.

### **Open Items**

- 200 Schoolhouse Road renovation – keep open on agenda.
- 206 Schoolhouse Road, modular home hookup to Cove WWTP – keep open on agenda.
- Rent increase for Municipal Authority office, remove from agenda.
- James Hentz correspondence to combine sewer and water invoices for quarterly billing. The Authority requested the treasurer advise Mr. Hentz that at this time we have no intention of combining the monthly sewer bills and quarterly water bills to the residents of Penn Township. The computer software program required to combine these invoices would be expensive. Also, some residents on fixed incomes advised this could cause more hardship with paying a large quarterly sewer invoice.

A motion to accept the itinerary was made by Novinger/Keller with all additional items as they arise, the Authority unanimously approved.

Next meeting will be Wednesday, May 6, 2026, at 7:00pm. The JOAC meeting will be 6:30pm on April 8, 2026, at the Duncannon Borough building.

With all business completed, a motion to adjourn at 2105, 9:05pm was made by Keller/Novinger and follow with a short executive session. The motion carried.

Respectfully submitted,  
Deb Upperman  
PTMA Treasurer, Recording Secretary