

PENN TOWNSHIP MUNICIPAL AUTHORITY
PERRY COUNTY
102 Municipal Building Road
Duncannon, PA 17020

May 6, 2026

The Penn Township Municipal Authority (Authority) met on Wednesday, May 6, 2026, at the Penn Township Municipal Building. Chairman Robert Harbold called the meeting to order at 1900, 7:00 pm with the recitation of the *Pledge of Allegiance* and a moment of silence.

Authority members present:

Robert Harbold, Chairman
CeCe Novinger, Vice-Chairman
Julie Mackey, Member
Deb Upperman, Member

Professional staff present:

Murray Weed, Solicitor, Johnson Duffie
Bryan Leese, Engineer, Keller Engineering

Authority staff present:

Deb Upperman, Treasurer/Recording Secretary
Kim Bankert, Executive Secretary

Minutes

CeCe Novinger/Julie Mackey motioned to approve April 1, 2026, minutes with unanimous approval from the Authority.

Visitors

Andrew DiProspero, H.A. Thomson Co. Insurance Agency
Justin Hayman, Codes Enforcement Officer/Operations Coordinator
Corey Stone, Emergency Management Coordinator for Penn Township

H.A. Thomson Co. Insurance Agency

Mr. DiProspero discussed insurance coverage on all the wastewater and water plants and buildings with the value of each coverage. Mr. DiProspero provided a written list of the detailed coverage to the Authority. He also advised there's PIRMA bond insurance for office staff and Authority members. Mr. DiProspero noted we have cyber coverage (cyber breach), ransomware, and data corrupt coverage, which is covered by H.A. Thomson insurance.

Corey Stone

Corey Stone attended the April 28th meeting of the Penn Township Board of Supervisors. Corey Stone is working to create a task force or workshop to discuss water issues with Duncannon Borough and Penn Township. He noted no action was taken at that meeting. Corey Stone noted more discussion is needed to understand the proposed Veolia water plant for the business park that supplies water to the various businesses.

Operator's Report

Steve Sauers with Envirotec submitted a written report dated May 6, 2026, for the board's review of the Cove WWTP, Kinkora WWTP, Sunshine Hill water plant and Petersburg Commons water statistics. Steve Sauers was not present at this meeting.

- Robert Harbold discussed emergency repairs on the water main line at Butchershop Road. This section of the Sunshine Hill project was originally part of Phase IV, expected to be replaced during the summer of 2026. The water main broke and had to be repaired to restore water to the residents on Butchershop Road.
- An emergency repair was made at 5 Railroad Street to clear a clogged lateral sewer line. The Authority suggested replacement shutoff valves be included in next year's budget to keep on hand for emergency repairs in Perdix.
- A quote was submitted for Sunshine Hill water plant for two flow meters at a total of \$6033.27. A motion was made by Upperman/Novinger to purchase the flow meters from Chart Water as quoted, the Authority approved.
- The Todd Racey Trailer Park was discussed. The water lines were never updated as agreed upon when Mr. Racey purchased the trailer park in 2021. The treasurer asked for clarification and questioned if the discount should continue for the water invoice going forward.

A motion was made by Novinger/Mackey to accept the Operator's report, the Authority approved.

Field Representative's Report

No report was available.

Engineer's Report

Refer to the written engineer's report dated May 6, 2026. Bryan Leese added comments on these issues from his report:

- Payment application was submitted to the Authority to pay Mid-State Paving for the balance of Phase I section at Muhlenberg Avenue for Sunshine Hill. Muhlenberg Avenue water line is now replaced with new pipe. Robert Harbold signed the payment request.
- Bryan Leese provided a quote in the amount of \$185,021.10 for the remaining replacement of water lines on Jefferson Street, Sunshine Hill. A motion was made by Upperman/Novinger to go forward with the Jefferson Street repairs although grant money was not secured. The motion carried. Bryan Leese will inquire with Mid-State Paving to become a COSTARS contractor. Bryan Leese will also get a formal quote for this last leg of the water line replacement project.
- Murray Weed, Solicitor noted that the Stone Mill Estates well testing is complete except for the geologist testing that is expected in June 2026 period.

A motion to accept the Engineer's Report was made by Novinger/Mackey with unanimous approval from the Authority.

DMR's and Master Meter Report

Available for review in correspondence folder.

PTS Report

No report was available.

Solicitor's Report

- Delinquent accounts – reviewed by Murray Weed.
- Brown court case was discussed.
- The Morrison Deed is complete.
- Water meter issue list: Murray Weed noted we received positive feedback from the homeowners on the list of water meter/access to the water meter buttons. The treasurer spoke with Owen Mock, at Stone Mill, to have the water meter buttons moved to the front of the homes, especially where fences prevent access.
- Resolution for the removal (destruction or sale) of surplus property 2026-04: a motion was made by Upperman/Novinger to adopt the resolution. The motion carried.

Treasurer's Report

- April monthly bills totaled \$112,672.02. A motion to pay the April bills was made by Novinger/Mackey, with unanimous approval from the Authority.
- CeCe Novinger asked the Solicitor about the David Snyder lease for the odor control building. Murray Weed will research details of the real estate at 100 Schoolhouse Road.
- A motion was made by Novinger/Mackey to approve the financial report for March 2026, subject to audit. The motion carried. The April financial report was not available for review at this meeting.

Executive Secretary's Report

- PPL spreadsheet provided.
- Property Change of Ownership for February and March was provided for review.
- Grease trap letters – the executive secretary will issue grease trap letters and mail.

New Business

- Steve Sauers, Operator, reported earlier in the month he has seen an increase in rags, diapers, wipes, and clothing at the Kinkora wastewater treatment plant, coming from the Transitions Healthcare business. Murray Weed was asked to send a letter to Transitions Healthcare to advise of the implications if this persists.

Open Items

- 200 Schoolhouse Road renovation – keep open on agenda.
- 206 Schoolhouse Road, modular home hookup to Cove WWTP – keep open on agenda.
- Robert Harbold noted the office lease increased to \$325 per month.

A motion to accept the itinerary was made by Harbold/Upperman with all additional items as they arise, the Authority unanimously approved.

Next meeting will be Wednesday, June 3, 2026, at 7:00pm. The JOAC meeting will be 6:30pm on July 8, 2026, at the Duncannon Borough building.

With all business completed, a motion to adjourn 2029, 8:29pm was made by Mackey/Novinger, the motion carried.

Respectfully submitted,

Deb Upperman

PTMA Treasurer, Recording Secretary

