

PENN TOWNSHIP MUNICIPAL AUTHORITY
PERRY COUNTY
102 Municipal Building Road
Duncannon, PA 17020

June 3, 2026

An executive session was held before the scheduled meeting by the solicitor and board members to discuss litigation involving delinquent accounts. No decisions were made at the session.

The Penn Township Municipal Authority (Authority) met on Wednesday, June 3, 2026, at the Penn Township Municipal Building. Chairman Robert Harbold called the meeting to order at 1900, 7:00 pm with the recitation of the *Pledge of Allegiance* and a moment of silence.

Authority members present:

Robert Harbold, Chairman
CeCe Novinger, Vice-Chairman
John Keller, Secretary
Julie Mackey, Member
Deb Upperman, Member

Professional staff present:

Murray Weed, Solicitor, Johnson Duffie
Steve Sauers, Operator, Envirotec Resources LLC
Bryan Leese, Engineer, Keller Engineering

Authority staff present:

Deb Upperman, Treasurer/Recording Secretary
Kim Bankert, Executive Secretary

Minutes

CeCe Novinger/Julie Mackey motioned to approve May 6, 2026, minutes with unanimous approval from the Authority.

Visitors

Justin Hayman, Codes Enforcement Officer/Operations Coordinator
Corey Stone, Emergency Management Coordinator for Penn Township (arrived late)

Operator's Report

Steve Sauers with Envirotec submitted a written report dated June 3, 2026, for the board's review of the Cove WWTP, Kinkora WWTP, Sunshine Hill water plant and Petersburg Commons water statistics.

- Todd Racey Trailer Park was discussed – Mr. Racey advised he removed a trailer from the park. The Authority discussed the water usage/water discount to this account. Treasurer will send a letter to Todd Racey Trailer Park to discontinue the 15% discount on the water account. Remind Todd Racey the water is based on water usage, not number of trailers at the park.

- Odor control building was reviewed, and the Authority will revisit the lease for the lot/building again later this year to discuss if needed for the Cove WWTP.
- Steve Sauers noted the manholes at Cove are filling with water. Robert Harbold requested these manholes be pumped out to remove the water now with the warmer weather. Steve Sauers will check on the air releases to insure they are working properly at the manholes.
- Kinkora blower – a motion was made by John Keller to purchase the 33 URAI blower for the Kinkora WWTP at \$4,270.00 from Envirep. Deb Upperman seconded the motion with approval from CeCe Novinger and Julie Mackey. Robert Harbold abstained from the motion as Mr. Harbold is employed by Envirep. Mr. Harbold is not involved in any sales for our area or for the Authority. A motion was made by CeCe Novinger to amend the agenda to include the discussion of the blower model 33 URAI. Deb Upperman seconded the motion with unanimous approval from Julie Mackey and John Keller. Robert Harbold abstained from this motion to add to the agenda as well.
- Steve Sauers reported more rags are being pulled from the grinders at the Kinkora WWTP. Face masks, latex gloves, and Clorox wipes are being pulled from the machinery at the plant. Steve noted this will eventually damage the grinder. Murray Weed, solicitor, will send a letter to Transitions to advise of the possible damage to the plant and cost to Transitions if this persists.
- Sunshine Hill filter flow meters are on order from Chart Water, LLC; the meters are expected to arrive late June.
- CeCe Novinger motioned to have Steve Sauers order a hydrant diffuser for flushing at \$400.00 each. The motion was seconded by John Keller, and the Authority unanimously approved the purchase.
- Stone Mill Estates complaints of air in the water line and low water pressure have been received by the office. Steve Sauers raised the water pressure at the Sunshine Hill water plant and noted the pressure is now at maximum.

A motion was made by Keller/Mackey to accept the Operator's report, the Authority approved.

Engineer's Report

Refer to the engineer's written report dated June 3, 2026. Bryan Leese added comments on these issues from his report:

- Phase I is complete for Sunshine Hill.
- Phase III, Bryan Leese reported Mid-State Paving is now a costars member. Bryan Leese will ask Mid-State for a quote for the water line replacement on Jefferson Street at Sunshine Hill. A motion was made to approve a quote by Mid-State Paving from Novinger/Keller at no more than \$200,000.00 for the last leg of the Sunshine Hill project. The Authority unanimously approved.
- Steve Reed expects to start geology studies in late June or July.
- Veolia meeting held at the Duncannon borough office. Bryan Leese said Veolia is asking for a letter of intent from Penn Township Municipal Authority to be a second source and not interested in just for emergency usage. Bryan Leese asked Veolia for a map of the proposed water plant. Helen King, engineer for Veolia, could not provide a map of proposed water lines at this time. The Authority declined to offer a letter of intent to Veolia.

A motion to accept the Engineer's Report was made by Keller/Novinger with unanimous approval from the Authority.

DMR's and Master Meter Report

Available for review in correspondence folder.

Solicitor's Report

- Delinquent accounts – reviewed by Murray Weed. Murray noted the progress being made on these accounts and what accounts are going into litigation.

Treasurer's Report

- May monthly bills totaled \$229,845.16. A motion to pay the May invoices was made by Novinger/Mackey, with unanimous approval from the Authority.
- A motion was made by Novinger/Mackey to approve the financial report for April 2026, subject to audit and table the May financial report. The motion carried.

Penn Township Supervisor's Report

No report was available for this meeting.

Executive Secretary's Report

- PPL spreadsheet provided.
- Transfer of property list for May was provided for review.
- Grease trap letters – The Chairman reported the grease traps for the Susquenita School were checked. The school's lunch program is purchased from an outside vendor, and they do not cook the lunches. This business can be removed from the grease trap list going forward.

Open Items

- 200 Schoolhouse Road renovation – on going, keep open on the agenda.
- 206 Schoolhouse Road, Steve Sauers inspected the sewer hookup and advised it was good, a home occupancy permit issued by the township, issue closed.

New Business

- Abatement of 48 Valley Street property, the board approved the abatement of the sewer costs for this property until this home is again habitable. A refund for this property was tabled for next month's meeting. A motion was made by CeCe Novinger to abate the property until the water is turned back on to the home. The motion was seconded by John Keller with unanimous approval by the Authority.

A motion to accept the itinerary was made by Harbold/Novinger with all additional items as they arise, the Authority unanimously approved.

Next meeting will be Wednesday, July 1, 2026, at 7:00pm. The JOAC meeting will be 6:30pm on July 8, 2026, at the Duncannon Borough building.

With all business completed, a motion to adjourn at 2006, 8:06pm was made by Keller/Mackey, the motion carried.

Respectfully submitted,

Deb Upperman

PTMA Treasurer, Recording Secretary

